



Eastern Carolina Council

General Membership Board Meeting

6:30 p.m. – June 9, 2016

Second Floor Conference Room

233 Middle Street, New Bern, NC

Minutes

Executive Board Members in Attendance:

Jay Bender	Jesse Dowe	McKinley Smith
Roland Best	Bennie Heath	Bill Taylor
Woody Brinson	Pat Prescott	Shane Turney
E.Ray Mayo	Edward Riggs	
Scott Dacey	Arthur Robinson	

General Members in Attendance:

Elizabeth Sweeney	Victor Taylor	Veronica Lee
Michael Curtis	Barbara Jones	Walt Yurek
John Nash	William Mitchell	Michael Hunt

ECC Staff in Attendance:

January Brown	Renee Kea	Angelia Pridgen
Patrick Flanagan	Jenny Miller	David Rosado
Judy Hills	Leighann Morgan	Lauren Tuttle

- Welcome, Invocation, and Call to Order - *Shane Turney, President***
Shane Turney called the meeting to order at 6:32 p.m. and welcomed everyone to the meeting.
Pat Prescott gave the invocation.
- Adopt Agenda - *Shane Turney, President***
Bennie Heath made motion to adopt Agenda as presented, seconded by Bill Taylor and unanimously approved.
- Public Hearing for FY 16/17 Budget - *Edward Riggs, Treasurer & Jenny Miller, Finance Director***
Edward Riggs opened the public hearing for comments on the FY 16/17 Budget – *there were no comments, Edward Riggs closed public hearing.*
- Consent Agenda - *Shane Turney, President***
Shane Turney called the Board’s attention to the consent agenda: minutes and financial statements provided.
 - General Membership Board Minutes—January 14, 2016
 - Financial Statement*Pat Prescott made motion to approve Consent Agenda, seconded by Michael Curtis and unanimously approved.*

5. Budget and Audit Committee Report - Edward Riggs, Treasurer

Edward Riggs stated the Budget and Audit Committee met on Thursday June 9th at 5:00 p.m. The committee reviewed the check register and financial statements that were presented in the agenda packet and found them to be in order.

6. Approval of the FY 16/17 Budget - Edward Riggs, Treasurer & Jenny Miller, Finance Director

There was a small discussion of the biggest differences of FY 15/16 budget and the current presented budget.

Jay Bender motioned to approve FY 16/17 Budget, seconded by Bennie Heath and unanimously approved.

7. Changes to ECC Personnel Policies (FLSA rule changes/FMLA changes) - Judy Hills, Executive Director

Judy Hills presented changes in the Personnel Policy due to the FLSA changes. In May the US Department of Labor announced changes to the Fair Labor Standards Act which re-defined the rules for exempt and non-exempt classifications. The rules are to be implemented by December 1, 2016. In discussion with the ECC officers, the decision that ECC will implement the changes effective July 1, 2016 with new FY 16/17 budget. This will allow time to test policy and procedure changes in case any additional adjustments need to be made before the required implementation date.

At this time 11 of the 12 ECC employee are considered exempt. Beginning on July 1, 2016, only five staff members of the twelve will be exempt as they meet both the salary threshold (\$47,476/year) as well as the required duties test. There was a discussion on the exempt vs. nonexempt employees and overtime pay vs. compensation hours. ECC as a unit of local government is permitted by law to use compensatory time off at the rate of 1.5 hours for every 1.0 hour worked overtime, instead of paying time and a half for overtime hours worked. ECC supervisory staff are responsible to ensure that ECC employees do not unnecessarily accrue compensatory time off. It is ECC Policy, in agreement with its employees, that the supervisor will flex the employee's hours of work in a given week to accommodate overtime hours that are known if advance so that the employee does not work over 40 hours in a work week.

Edward Riggs motioned to approve changes to the personnel policies, seconded by Roland Best and unanimously approved.

8. Comprehensive Economic Development Strategy (CEDS) update - Judy Hills, Executive Director

Judy Hills stated that she will be working with other economic developers, sharing ideas and strategies to update CEDS. CEDS are updated every 5 years which serves as a means to encourage community leaders to engage in the SWOT Analysis to help establish the regions strengths and weaknesses. She asked the Board members to take an active role in this process once it begins.

9. Networking Event—August 12, 2016 - Judy Hills, Executive Director

Judy Hills stated that the networking event will be held at the New Bern Country Club on Friday, August 12th from 5:30 to 8:30 and to be on the lookout of an invitation by email.

10. Executive Director Report - Judy Hills, Executive Director

Judy Hills stated to close out the fiscal year, ECC has 7 out of 9 counties and 59 of the 62 municipalities in the region as members. Judy stated she will retire June 30, 2017 and it has

been her pleasure to serve as ECC's Executive Director.

11. Member Comments

Shane Turney stated that he appreciated the full room and encouraged member governments to take full advantage of their membership. The question is not "what has ECC done for me lately?", the question is "what have you asked ECC to do for you lately?". If a member has not attended an orientation you are encouraged to do so.

Jay Bender stated that the hiring of the next Executive Director process is open for suggestions. The Budget and Audit Committee has drafted a timeline that will be sent out to the board for suggestions along with the job description.

Shane Turney announced that Trent Woods will have an Open House on June 15 at 5:00 p.m. for the opening of the new Town hall.

Scott Dacey asked if any outcomes have transpired from the Legislative Luncheon. Judy responded that Lois Pate was interesting in more information of the license tag revenue issue. She asked the NC Association of County Commissioners to contact Mr. Pate. Judy said that the luncheon was not very well attended by Legislature and hopes next year a better time and date will be considered. It was well attended by local elected officials.

Arthur Robinson announced that Hookerton will be holding their Home Town celebration on June 25, 2016.

Walt Yurek announced that Ocean City in North Topsail will be holding a Jazz festival on July 4th.

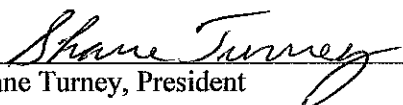
E. Ray Mayo voiced his concern on the Building Code rewrite that has been presented to Legislature and forwarded emails to Judy to forward to the Board for their support to have the removal of section 2.15 a,b,c to be stopped. He asked our members be notified so they can contact their representatives.

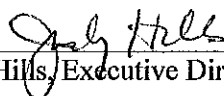
January Brown announced that the Marlins baseball team in Morehead will be hosting a Senior Night Out on June 25, 2016 to paint the park purple in partnership with NC Alz.

12. Adjournment

Bill Taylor made motion to adjourn meeting; seconded by Victor Taylor, meeting adjourned.

Respectfully Submitted,


Shane Turney, President


Judy Hills, Executive Director