



## ***General Membership Board Meeting***

***6:30 p.m. - Thursday, January 10, 2019***

***Second Floor Conference Room***

***233 Middle Street, New Bern, NC***

## **Minutes**

### **General Board Members in Attendance:**

Marianna Hollinshed  
Elizabeth Sweeney  
Clarkson Edwards  
Johnnie Ray Kinsey

Elizabeth Parker  
Carolyn Kenyon  
Joe Scott

### **Executive Committee in Attendance:**

Jay Bender  
Bob Cavanaugh  
Joe Gurey

Edward Riggs Jr.  
Bill Taylor  
Shane Turney

### **ECC Staff in Attendance:**

Chad Davis  
Patrick Flanagan  
Jenny Miller

Leighann Morgan  
David Rosado

### **Guests in Attendance:**

Rhonda Murray, MCAS Cherry Point

### **1. Welcome, Invocation, and Call to Order – *Shane Turney, President***

Shane Turney called the meeting to order and welcomed everyone to the meeting. Bill Taylor gave the invocation. Introductions around the table were made.

### **2. Adopt Agenda - *Shane Turney, President***

*Bob Cavanaugh motioned to adopt the agenda, seconded by Bill Taylor, unanimously approved.*

### **3. Consent Agenda - Shane Turney, President**

- a. Executive Committee Board Minutes—June 7, 2018

b. Financial Statement

*Bob Cavanaugh motioned to approve the consent agenda, seconded by Joe Scott, unanimously approved.*

**4. Budget & Audit Committee Report - Edward Riggs, Treasurer**

Edward Riggs Jr stated the Budget & Audit Committee met on Thursday, January 10<sup>th</sup> at 4:00 p.m. The committee reviewed the check register, financial statements, proposed budget amendment, Pay & Classification study, Executive Director Search and repairs to the O'Marks Building. Jenny Miller proposed Budget Amended 2 for FY 18/19; requesting total increase of \$70,746 to General Fund from and Total Increase of \$7,753 to Special Fund.

*Bob Cavanaugh motioned to approve Budget Amendment; seconded by Johnnie Ray Kinsey, unanimously approved.*

**5. ECC Updates – Jay Bender & Shane Turney**

Shane Turney stated the board is looking to hire SERDI in the search for a new Executive Director. A survey has been sent out to member governments to help with the development of the job description. The job will be advertised from January 28<sup>th</sup> to February 28<sup>th</sup>, in hopes to start interviews at the end of March. SERDI will also help find an interim director while the search is ongoing.

Shane Turney proceeded in talking about the building updates. Repairs have been taken care of; air quality samples have been taken and will be cleaned on Sunday. Jay Bender suggested all employees to be back by January 31<sup>st</sup>.

**6. Member Comments**

Shane Turney stated members should not think “What has ECC done for me?” Instead think “What have I asked of them to do?”

Clarkson Edwards thanks Patrick Flanagan & Chad Davis with their help with the sidewalk grant.

**7. Adjournment**

*Bob Cavanaugh motioned to adjourn the meeting; seconded by Joe Scott; meeting adjourned.*