



**Executive Committee Board Meeting**  
***6:30 p.m. - Thursday, November 9, 2017***  
***Second Floor Conference Room***  
***233 Middle Street, New Bern, NC***

## Minutes

**Executive Committee Members in Attendance:**

Jay Bender	Bennie Heath
Roland Best	Pat Prescott
Woody Brinson	Edward Riggs
Robert Cavanaugh	Arthur Robinson
Scott Dacey	Shane Turney

**General Board Members in Attendance**

Clarkson Edwards	Lisa Moore
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**ECC Staff in Attendance:**

Matt Livingston	Leighann Morgan
Jenny Miller	Patrick Flanagan
David Rosado	

**Guests in Attendance:**

Don Kirkman, Carteret County Economic Development	Sarah – Kate Willis, RSM
Lou Cannon, RSM	Knox Proctor

- 1. *Welcome, Invocation, and Call to Order*** – The meeting was called to order by President Shane Turney at 6:43 p.m. Arthur Robinson offered the invocation
- 2. *Adopt Agenda - Shane Turney, President***  
*Pat Prescott motioned to adopt the agenda, seconded by Edward Riggs, motion carried unanimously.*
- 3. *Consent Agenda - Shane Turney, President***
  - a) General Membership Board Minutes—September 14, 2017

b) Financial Statement


*Benny Heath motioned to approve the consent agenda, seconded by Bob Cavanaugh, motioned carried unanimously.*

4. **Audit Presentation** - Lou Cannon, RSM, presented a presentation on the audit findings, covering the audit standards, stating a clean unmodified outcome and clean on compliance and opinions. There were 2 material quantitative weakness that have been fixed since the report a management control has been placed to prevent occurrence happening again.
5. **Budget and Audit Committee Report** - Edward Riggs, Treasurer, reported that the Budget & Audit Committee met on Thursday, November 9<sup>th</sup> at 5:00 p.m. During that meeting, they had the same presentation from Lou Cannon.
6. **50th Anniversary Celebration Update** - Jenny Miller, Finance Director, reported the 50<sup>th</sup> Anniversary Celebration at the Pine Knoll Shores Aquarium was a success and if anyone has any pictures please feel to share.
7. **Comprehensive Economic Development Strategy Status Report** - Matt Livingston, Executive Director, gave a presentation of the CEDS update. The next meeting will be November 15<sup>th</sup> to finalize the draft with the Regions Managers and Economic Developers, before the deadline of December 1<sup>st</sup>.  
*Bob Cavanaugh motioned to approve the CEDS Draft, seconded by Jay Bender, motioned carried unanimously*
8. **Executive Director Report** - Matt Livingston, Executive Director, reported that the School of Government is helping the COGS to be more effective with future goals. ECC will hold a informal vision session February 8<sup>th</sup>, 2018, to create a new vision and mission statement and establish the organizations core values.
9. **Member Comments**  
Clarkson Edwards stated that he was impressed with Chad Davis, ECC Community Planner, with his work in Pine Knoll Shores and the help from Patrick Flanagan with a grant for sidewalks.  
Pat Prescott thanked Jenny Miller for a clean audit.

**10. Adjournment**

*Roland Best motioned to adjourn the meeting, seconded by Pat Prescott, meeting adjourned.*

Respectfully Submitted,

  
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Shane Turney, President

  
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Matthew Livingston, Executive Director