

## ***Executive Committee Board Meeting***

***6:30 p.m. - Thursday, August 8, 2019***

***Third Floor City View Conference Room***

***233 Middle Street, New Bern, NC***

## **AGENDA**

- 1. Welcome, Invocation, and Call to Order**
- 2. Adopt Agenda – Jay Bender, President**
- 3. Consent Agenda – Jay Bender, President**
  - a. Executive Committee Board Minutes—May 9, 2019
  - b. Financial Statement
- 4. Budget & Audit Committee Report – Shane Turney, Treasurer**
- 5. ATLAS – Advancing Transportation through Linkages, Automation, & Screening –  
LeiLani Paugh, Mitigation & Modeling Group Supervisor, NCDOT**
- 6. Hurricane Leadership: A Manager’s Personal Perspective - Mark Stephens, City  
Manager, City of New Bern**
- 7. Disaster Recovery Update – Samantha Burdick, Community Planner**
- 8. Approval of New Member – Katie Bordeaux, Executive Director  
Calypso**
- 9. Executive Director Report – Katie Bordeaux, Executive Director**
- 10. Member Comments**
- 11. Adjournment**



## **Executive Committee Board Meeting**

***6:30 p.m. - Thursday, May 9, 2019***

***Second Floor Conference Room***

***233 Middle Street, New Bern, NC***

## **Minutes**

### **Executive Committee Members in Attendance:**

Jay Bender

Chris Roberson

Robert Cavanaugh

Jesse Dowe

Frank Emory

Bennie Heath

Joe Scott

Pat Prescott

Edward Riggs Jr.

Arthur Robinson

Bill Taylor

Shane Turney

E.T. Mitchell – present by phone

### **General Membership Members in Attendance:**

Elizabeth Sweeney

Clarkson Edwards

### **ECC Staff in Attendance:**

Katie Bordeaux

Chad Davis

Patrick Flanagan

Jenny Miller

Leighann Morgan

Davis Rosado

**1. Welcome, Invocation, and Call to Order** – The meeting was called to order by President Shane Turney at 6:32 p.m. Arthur Robinson offered the invocation. Shane Turney introduced Katie Bordeaux as the new ECC Executive Director.

**2. Adopt Agenda** - *Shane Turney, President*

**3. Consent Agenda** - *Shane Turney, President*

a. Executive Committee Board Minutes—March 14, 2019

b. Financial Statement

*Joe Scott motioned to approve the consent agenda, seconded by Jesse Dowe, motioned carried unanimously*

**4. Budget & Audit Committee Report - *Edward Riggs, Treasurer***

Edward Riggs reported that the Budget & Audit Committee met at 5:00 p.m. prior to view the check register for February and March, financials and the budget that was presented tonight.

**5. Budget Presentation – *Jenny Miller, Finance Director***

Jenny Miller reviewed the FY 19/20 budget of \$6,718,194, a decrease of \$315,714 from previous year. The member due rate remains the same, the projected Member Dues are \$228,181, 43% will be used for the required Aging program match, 24% for the required Transportation match, 18% for the EDA match and 15% to cover administration costs. ECC will advertise the availability of the budget for public comment on June 13, 2019, which is also when it will be voted on for approval.

*Edward Riggs motioned to open the proposed budget for public comment on June 13, 2019, seconded by Jesse Dowe, motion carried unanimously.*

**6. Report of the Executive Director Search Committee – *Shane Turney, President***

Shane Turney reintroduced Kate Bordeaux as the new Executive Director.

**7. Appointment of the Nominating Committee – *Shane Turney, President***

Joe Scott stated Bob Cavanaugh is the Chair of the Nominating Committee. The Committee is comprised of ET Mitchell, Jesse Dowe, Bennie Heath, Frank Emory, Roland Best, Pat Prescott and Joe Scott. Committee will meet before the next board meeting in June.

**8. Interim Executive Director Report - *Jay Bender, 1<sup>st</sup> Vice President***

Jay Bender reported on the Executive Director Search Process resulted with 15 candidates and the Committee interviewed 6, resulting with Katie Bordeaux who will start May 20<sup>th</sup>. Jay gave an update on the partnership with Triangle J Hurricane Resiliency project, AmeriCorp intern possibility, next meeting will be held upstairs in the new area.

**9. Hurricane Florence Recovery Grant – *Chad Davis, Planning Director***

Chad Davis reported they have contacted the regional for assessment and have gathered information for the overall needs. They are in the process of ranking projects and seeing trends. Chad stated there is a North Carolina Coastal Resilience Summit in Havelock on June 11 and 12.



**10. AAA Update – *David Rosado, Human Service Director***

David Rosado reported that the AAA was assessed by the NC Division of Aging and Adult Services in Planning & Administration; In-Home Services; Care Management & Information & Options Counseling; Housing & Home Improvement and Ombudsman and no finding of non-compliance was reported. He covered the 3<sup>rd</sup> Quarter snapshot of the Aging Programs report. David reported the grants and donations that were received for disaster relief and how the AAA used the monies. The AAA have announced RFP for Family Caregiver Program and Health Promotion/Disease Prevention Program with a close date of June 5, 2019.

**11. Member Comments**

Shane Turned welcomed the new Executive Director again; stated that they have finalized the lease on the building and encouraged attendance. Shane also stated “What have you asked ECC to do.”

**12. Adjournment**

*Chris Robinson motioned to adjourn the meeting, seconded by Arthur Robinson, meeting adjourned.*

Respectfully Submitted by,

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**Shane Turney, President**

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**Jay Bender, Interim Executive Director**