

General Membership Board Meeting

6:30 p.m. - Thursday, February 13, 2020

Third Floor Conference Room

233 Middle Street, New Bern, NC

Minutes

Executive Committee in Attendance:

Jay Bender, President
Roland Best, Lenoir County
Chris Roberson, Duplin County caucus
Frank Emory, Jones County
Bennie Heath, Greene County

Steve Wiggins, Wayne County caucus
Pat Prescott, Pamlico County
Arthur Robinson, Greene County caucus
Bill Taylor, 1st Vice President
Shane Turney, Treasurer

General Membership in Attendance:

Marianna Hollinshed, Town of Beaufort
John Nash, Town of Cedar Point
Dominick Spadaro, Town of Newport
Jim Kohr, City of Havelock
Barbara Jones, Town of Cove City

Hutch Jones, Town of Beulaville
Carolyn Kenyon, Town of Faison
Veronica Lee, Town of LaGrange
Harry Pugliese, Town of Swansboro

ECC Staff in Attendance:

Katie Bordeaux, Executive Director
Tonya Cedars, AAA Director

Jenny Miller, Finance Director
Leighann Morgan, Deputy Finance Director

Guest in Attendance:

Steve Kalland, Executive Director, NC Clean Energy Technology Center/NC State University
Bruce C. McKay, Senior Policy Director & Capital Projects, Dominion Energy
Kraig Westerbeek, Senior Director of Smithfield Renewables and Hog Production Division Affairs, Smithfield Foods, Inc.

- 1. Welcome, Invocation, and Call to Order** – Jay Bender called the meeting to order at 6:41 p.m. Frank Emory offered the invocation.
- 2. Adopt Agenda** - Jay Bender, President
Bennie Heath motioned to adopt agenda, seconded by Frank Emory, and motion was unanimously approved.

3. Consent Agenda – Jay Bender, President

- a. General Membership Board Minutes—June 13, 2019
- b. Financial Statement

Arthur Robinson motioned to approve consent agenda, seconded by Roland Best, and motion was unanimously approved.

4. Budget & Audit Committee Report – Shane Turney, Treasurer

Treasurer, Mr. Turney reported that the Budget & Audit Committee met earlier, before the General Membership Committee meeting. The committee reviewed the check register, financial statements, RLF loans, audit contract and RFP of legal services. The committee approved to close out a RLF loan, the client passed away, in the amount of \$10,005.

5. Solar Development: Key Issues for Local Government – Steve Kalland, Executive Director, NC Clean Energy Technology Center/NC State University (NCCETC)

Mr. Kalland gave a presentation on the utility scale solar facilities and the common health & safety concerns, aesthetics concerns, local economic issues, and common land use & land impacts concerns.

6. Align Partnership – Bruce C. McKay, Senior Policy Director & Capital Projects, Dominion Energy/Smithfield Foods

Bruce McKay and Kriag Westerbeek presented a presentation on “Transforming the Future of Sustainable Energy & Agriculture”. They discussed how Dominion Energy and Smithfield Foods invest in renewable natural gas to become largest supplier in the U.S. The partnership focused on turning hog manure into clean, renewable energy.

7. Proposed ECC By-Law Change – Katie Bordeaux, Executive Director

Mrs. Bordeaux, Executive Director, proposed a by-law change in Section 2 that will change the number of members in the Executive Committee. This change will allow city/towns with a population over 20,000 an appointee to the Executive Committee. The Budget & Audit Committee recommends the fee structure to change as well. For municipalities there will be a cap rate of \$8,000; minimum will stay at \$218 and any population over 20,000 will have a seat on the Executive Board. For counties the minimum will be \$500 and maximum \$10,000 (plus Aging & RPO dues). Mr. Bender, President, suggested the change will help get the larger towns/counties involved in ECC. Mr. Taylor, 1st Vice President, stated this will help with the different services that ECC can offer.

Bob Cavanaugh motioned to approve the suggested by-law change, seconded by Frank Emory, and motion was unanimously approved.

8. AAA 4 Year Plan Update – Tonya Cedars, AAA Director

Mrs. Cedars, AAA Director, reported the 4 Year Plan has received a timeline extension to update their goals. The AAA has sent out a survey to providers to get more feedback of needs and assessment of the community. Mrs. Cedars also showed a project initiative to the group headed by January Brown, Family Caregiver Specialist, called the “Faces of Dementia” that will be distributed to the Senior Centers in the Region.

9. Executive Director Updates – Katie Bordeaux, Executive Director

Mrs. Bordeaux, Executive Director, gave an update on the events that ECC has hosted. A Digital Communications Records Workshop was successfully attended on January 10th. ECC hosted the Ethics Training for local government officials that was officiated by Mr. David Baxter, Jr. from Sumrell and Sugg. ECC will host a Manager’s Meeting on March 11th with the topics on Public Employment Law, Investigations, and Performance Evaluations, NCLM membership and those that presented tonight.

10. Member Comments

Carolyn Kenyon wanted an updated on the Stormwater Mapping grant. Mrs. Bordeaux, Executive Director, stated that the grant was submitted to EDA and awaiting on approval.


11. Municipal Caucus Representatives to the ECC Executive Committee - Jay Bender, President

12. Closed Session – Personnel


*NC G.S. 143-318.11(a)(6) – Members of Executive Committee only
Motion to enter closed session to discuss personnel matter per NC G.S. 143-318.11(a)(6) made by Bennie Heath, seconded by Roland Best, motion carried.*

13. Adjournment

Respectfully Submitted by,



Jay Bender, President



Katie Bordeaux, Executive Director