

Welcome

Executive Committee

Board Meeting

Thursday, March 12, 2020



Serving Carteret, Craven, Duplin, Greene, Jones, Lenoir, Onslow, Pamlico and Wayne Counties

Agenda

1. Welcome, Invocation, & Call to Order
2. Adopt Agenda – *Jay Bender, President*
3. Consent Agenda – *Jay Bender, President*
 - a. Executive Committee Board Minutes – November 12, 2019
 - b. Financial Statement
4. Budget & Audit Committee – *Shane Turney, Treasurer*
5. Broadband Presentation – *Jeffrey Sural, Director, Broadband Infrastructure Office*
6. Revenue 101 – *Jenny Miller, Finance Director*
7. Member Comments
8. Closed Session – Personnel – *NC G.S. 143-318.11(a)(6) Executive Committee only*
9. Adjournment



Executive Director's Report

Other News:

- Tonya Cedars has been promoted to Director of Area Agency on Aging
- The ECC and the Bengel Corporation have renewed the lease for the ECC office for the next five years.



New Staff



B.J. Eversole began working for the Eastern Carolina Council in December of 2019 and serves as the Director of the Down East Rural Planning Organization (DERPO). His previous experience includes planning work in both the private and public sector at SEPI, Inc., a NCDOT consulting firm, and the Cape Fear Council of Governments. Throughout his consultant planning experience, B.J. has authored or co-authored multiple NCDOT project environmental documents, including Categorical Exclusions (CE), Minimum Criteria Determination Checklists (MCDC), Programmatic Categorical Exclusion (PCE), and Environmental Assessments (EA). He also authored several Community Impact Assessments (CIA); this involved field work and cooperation with local planning and emergency management staff. He has authored or co-authored several feasibility studies on behalf of NCDOT throughout the state. Additionally, he authored Locally Coordinated Human Services Transportation Plans (LCP) for Brunswick, Columbus and Pender Counties. He assisted in the development of CAMA Land Use Plans for the Town of Sunset Beach and the City of Boiling Spring Lakes, as well as the Comprehensive Land Use Plan for the City of Whiteville.

BJ received a Master of Public Administration with a concentration in Urban and Regional Planning and Policy from the University of North Carolina Wilmington. He earned a Bachelor of Arts in Political Science from the University of North Carolina at Chapel Hill.

New Staff



Micajah (Mickey) Anderson began working for the Eastern Carolina Council in January of 2020. Mickey worked at East Carolina University (ECU) in the Records Management department and Jefferson County Parks and Recreation Department. While enrolled in ECU's planning program, he became versed in GIS programs, updated county land use plans, performed a study on urban tree-canopies, created Environmental Impact Statements, and generated presentations on coastal flooding.

Mickey received a Bachelor of Science degree in Urban and Regional Planning, with a minor in Public Administration from East Carolina University.

New Staff



Heather O'Connor is the newest member of The Eastern Carolina Council of Governments to our Area Agency on Aging team as the Lead Aging Consultant. Heather will be responsible for monitoring all Home and Community Care Block grants, Family Caregiver Support, and Evidence-Based Health Promotion programs throughout the region.

Heather started her career after college at Neuse Mental Health for over ten years as the Administrative Assistant. After her work at the Neuse Mental Health, Heather worked for the next fourteen and a half years at Craven County Department of Social Services as an Accountant Tech III. While at Craven County, she worked with the Adult Services and Senior Services Departments and fell in love with helping older adults in her community. Heather's knowledge, skills, and experience will be extremely beneficial to Eastern Carolina Council of Governments.

By-Law Change

For several months the Eastern Carolina Council of Governments Budget and Audit Committee (ECCOG B&A) has discussed ways to increase membership and to allow municipalities with a population of 20,000 and/or greater to have a membership seat on the Executive Committee. The ECCOG B&A also reviewed the fee structure.

At the February 13, 2020 Eastern Carolina Council of Governments General Membership Board Meeting, the Board unanimously approved a by-law change. The following highlighted part is the by-law change:

Article V. Board of Directors

Section 1. The Board of Directors ("Board") shall be the governing body of the Council. All powers of the Council shall be exercised under the authority of, and the business and affairs shall be managed under the direction of, the Board. The entire Board shall be called the "General Membership Board." From the members of General Membership Board, an "Executive Committee" shall be established.

Section 2. Executive Committee

a. The Executive Committee shall be established as follows:

- One county commissioner shall be appointed by each member county.
- One city/town appointment shall be appointed by each member city/town with a population over 20,000.
- One city/town appointment selected from those appointed to the General Membership Board by member municipalities shall be appointed by a caucus of the member municipalities in each county of Region P. Caucuses may take place by in-person meeting, telephone, email, or any convenient means.
- The maximum number of Executive Committee members shall be twenty-three.
- Officers of the Board shall be elected from those serving on the Executive Committee.

By-Law Change con't...

- b. The Executive Committee may exercise the full authority of the Board except that only the General Membership Board may (a) approve the initial annual budget (as opposed to budget amendments, which the Executive Committee may approve); (b) approve amendments to the Charter and Bylaws; and (c) elect officers (subject to the provisions of Article VI). Notwithstanding the foregoing, the Executive Committee may act for the General Membership Board when it fails to satisfy quorum requirements as provided in Article XI, Section 1.

The Budget and Audit Committee recommended that the fee structure be as follows:

For municipalities:

- Cap the rate at \$8,000
- Keep minimum at \$218
- Any population over 20,000 has a seat on the Executive Board (Havelock, New Bern, Kinston, Jacksonville, and Goldsboro)

For Counties

Minimum: \$500 + Aging & RPO dues required

Maximum: \$10,000 + Aging & RPO dues required

1. The purpose of the Board approving this was to increase Board seats for the region's larger municipalities. The ECCOG is set up to be a regional forum and to be inclusive of all municipalities. With the increase in a board member representing a population of 20,000, the board size changes from eighteen with a maximum of twenty-three.

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Area Agency on Aging



Serving Carteret, Craven, Duplin, Greene, Jones, Lenoir, Onslow, Pamlico and Wayne Counties

Area Agency on Aging

Carteret County

- Assisted the senior center prepare for senior center re-certification
- Facilitating a virtual caregiver support group twice a week.

Craven County

- Facilitated conference call for the Craven Aging Planning Board
- Facilitating a virtual support group once a week.

Duplin County

- Coordinated with Duplin Emergency Management for Personal Protection Equipment for one Assisted Living Facility

Greene County

- Attended NCCARES360 Launch Meeting

Jones County

- Coordinated with Duplin Emergency Management for Personal Protection Equipment for one Assisted Living Facility

DEMENTIALive®

Powerful Tools
FOR Caregivers



Serving Carteret, Craven, Duplin, Greene, Jones, Lenoir, Onslow, Pamlico and Wayne Counties

Area Agency on Aging

Lenoir County

- Attended Aging Planning Board
- Attended launch meeting for NCCARES360.

Onslow County

- Attended Consolidated Human Services Meeting

Pamlico County

- Completed a desk review to close out monitoring for FY 19-20.

Wayne County

- Coordinated with Duplin Emergency Management for Personal Protection Equipment for two Assisted Living Facilities



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Ombudsman

	Carteret	Craven	Duplin	Greene	Jones	Lenoir	Onslow	Pamlico	Wayne
Resolved	2	6	2	1	0	2	3	1	3
Open Complaints	1	3	8	1	0	4	2	2	5
Family Care Home Visits	0	0	0	0	0	0	0	0	0
Adult Care Home Visits	0	0	0	0	0	0	0	0	0
Skilled Nursing Facility Visits	0	0	0	0	0	0	0	0	0
0									

MFP/LCA

	Carteret	Craven	Duplin	Greene	Jones	Lenoir	Onslow	Pamlico	Wayne
MFP – Clients transitioned	0	0	0	1	0	0	0	0	0
MFP – Open Cases	0	0	0	0	0	0	0	0	0
LCA – Persons served	0	0	0	0	0	0	0	0	0



Area Agency on Aging bringing the Region together:

The Ombudsmen have been busy helping families and residents understand the limitations on restricted visitation rules in place for assisted living facilities and nursing homes.



The Family Caregiver Support program has provided 6,536 hours of respite to 87 caregivers.



ECCAAA has assisted all providers to complete waivers for services, budget revisions and general technical assistance during the coronavirus pandemic.



Between April 3, 2020 and May 8, 2020 nutrition providers have served 39,681 meals to 6,321 older adults.



Planning Update



EasternCarolinaCouncil

Serving Carteret, Craven, Duplin, Greene, Jones, Lenoir, Onslow, Pamlico and Wayne Counties

Planning Projects

PARTF

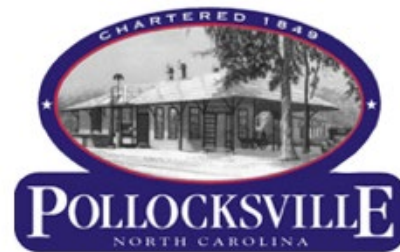
- Pollocksville
- Hookerton
- LaGrange

Ordinance Update

- Bogue
- Snow Hill
- Rose Hill
- Magnolia

UDO Quote

- Pine Knoll Shores



Transportation

Spot 6.0 Projects to be submitted:



- 22 HWY Projects
- 3 Bike/Ped projects
- 1 Aviation Project
- 1 Transit Project



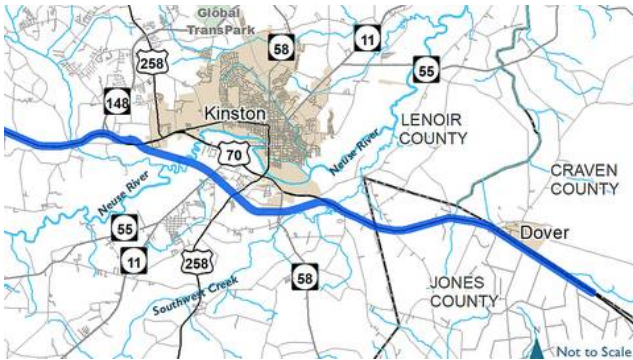
- 20 HWY Projects
- 20 Bike/Ped projects
- 4 Rail Projects
- 5 Aviation Project
- 1 Ferry Project



Serving Carteret, Craven, Duplin, Greene, Jones, Lenoir, Onslow, Pamlico and Wayne Counties

Other Projects

- Kinston Bypass
- Neuse River Bridge replacement
- Carey Road Extension



- Carteret County Transportation Committee – SPOT Committee
- Third Bogue Sound Bridge
- Newport River Bridge