EasternCarolinaCouncil

Executive Committee Board Meeting
6:30 p.m. - Thursday, August 8, 2019
Second Floor Conference Room
233 Middle Street, New Bern, NC

Minutes

Executive Committee Members in Attendance:

Jay Bender	Joe Scott
Roland Best	Pat Prescott
Robert Cavanaugh	Edward Riggs, Jr.
E.T. Mitchell	Arthur Robinson
Bennie Heath	Bill Taylor

Guest in Attendance:

Knox Proctor, ex-officio	LeiLani Paugh, NCDOT
Rhonda Murray, MCAS CP	Morgan Paugh
Mark Stephens, City of New Bern	

ECC Staff in Attendance:

Katie Bordeaux	Leighann Morgan
Jenny Miller	David Rosado

1. **Welcome, Invocation, and Call to Order** – The meeting was called to order by President Jay Bender at 6:38 p.m. Arthur Robinson offered the invocation.

2. **Adopt Agenda** – *Jay Bender, President*
   Jay Bender suggested a change in the order of agenda items.
   Bennie Heath motioned to adopt the agenda with change, seconded by Roland Best and motion carried unanimously.

3. **Consent Agenda** – *Jay Bender, President*
   a. Executive Committee Board Minutes—May 9, 2019
   b. Financial Statement
   Bill Taylor motioned to approve the consent agenda, seconded by E.T. Mitchell, and motion carried unanimously.

4. **Budget & Audit Committee** Report – *Shane Turney, Treasurer*
   Shane Turney reported that the Budget & Audit Committee met at 5:00 p.m. prior to view the chest register for June and July and the Financials ending June 30th. The committee decided to discuss personnel policy and the restructuring of membership dues at the next meeting.

5. **Hurricane Leadership: A Manager's Personal Perspective** - *Mark Stephens, City Manager, City of New Bern*

   Mark Stephens gave a presentation of his view and outlook of how a manager should prepare for a Hurricane and what he did during Hurricane Florence

6. **ATLAS – Advancing Transportation through Linkages, Automation, & Screening** – *LeiLani Paugh, Mitigation & Modeling Group Supervisor, NCDOT*

   LeiLani Paugh gave a presentation on the work that NCDOT is currently in the process of developing a tool to help streamline the project development process and reducing project design time through the collection of GIS data over the years.

7. **Approval of New Members** – *Katie Bordeaux, Executive Director*

   - Calypso

   Joe Scott motioned to approve new member Calypso to the General Membership Board, seconded by Pat Prescott

8. **Executive Director Report** – *Katie Bordeaux, Executive Director*

   Katie Bordeaux gave a presentation of what ECC has been doing since the last board. ECC is starting to streamline the social media platform into one Facebook page and in the process of enhancing the webpage. ECC conducted two training for the region, 2020 Census Workshop and a Manager's Meeting that included a legislative update. Katie stated the AAA has been conducting Dementia Live Experience, Elder Abuse, and Powerful Tools for Caregivers Workshops through out the region. The AAA hosted a Regional Senior Center Directors Meeting, RAAC & STHL quarterly meeting and added new providers in the FCSP services (2) and Evidenced Based Programs (11). The Planning Department hosted a DERPO meeting and attended and OUTS meeting, assisted the Town of Snow Hill with a Bicycle & Pedestrian Plan, collected data for the Town of Atlantic Beach & Cedar Point with traffic counters. ECC conducted interviews for an intern in the VISTA program and hope to have a start date of September 3rd, 2019. Katie also stated she attended meetings at the Global Transport Park, Maritime Heritage Foundation & Gallants Stakeholders and Duke Energy's Site Readiness.

9. **Member Comments**

10. **Closed Session** – Pursuant to NC General Statue 143-318.11(a)(3)
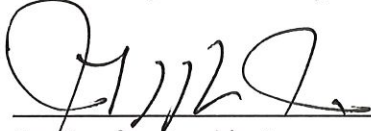
    Bennie Heath motioned to go into closed session pursuant to NC General Statue 143-318.11(a)(3), seconded by Bill Taylor, and the motion was carried unanimously.

11. **Adjournment**

    E.T. Mitchell motioned to adjourn the meeting, seconded by Bill Taylor, meeting was adjourned.

Eastern Carolina Council

Respectfully Submitted by,

Jay Bender, President

Katie Bordueax, Executive Director