



March 28, 2017

10:00 AM

Eastern Carolina Council

233 Middle Street, 2nd Floor Conference Room, O. Marks Building, New Bern, NC

Transportation Advisory Committee (TAC) Minutes

TAC Members in Attendance:

Eddie Barber
Johnnie Sampson
Joe Wiggins

Candy Bohmert
Joshua Potter

TCC Members in Attendance:

Jeff Cabaniss
Maurizia Chapman
Alan Pytcher

Catherine Bryant
Frankie Howard

ECC Members in Attendance:

Patrick Flanagan
Ryan Griffith

Leighann Morgan

1. **Call to Order** – Eddie Barber called the meeting to order at 9:59 a.m.
2. **Ethics Awareness and Conflict of Interest Statement**
3. **Public Comment Period** – no public comment
4. **ACTION: Approval of Minutes**
Minutes of the January 31, 2017 meetings were presented for approval.
Joe Wiggins motioned to approve minutes, unanimously approved.
5. **Meeting Schedule** – Patrick recited the rest of the 2017 meeting schedule as follows.
 - a. 2017 Meeting Schedule 10:00–11:30 a.m.
 - i. May 30, 2017
 - ii. July 25, 2017
 - iii. September 26, 2017
 - iv. November 28, 2017
 - b. P5.0 Schedule – Patrick Flanagan stated that we have 8 highway carryover projects and that each mode gets 20 new projects slots. Division Engineer project

submissions have increased from 7 to 14 from previous year. Project modifications are due by June 16

6. DERPO Staff Report:

Standing Committee, Commission, and Association Reports - No updates

7. NCDOT Staff Report:

Division 2: Jeff Cabaniss presented a handout for viewing and highlighted projects in Division 2. For more information contact jcabaniss@ncdot.gov

Division 3: Alan Pytcher presented a handout for viewing and highlighted projects in Division 3. For more information contact apytcher@ncdot.gov

Transportation Planning Branch: Catherine Bryant stated Onslow CTP maps and recommendations are under review and will be presented to the steering committee. Craven CTP is based on extending the New Bern Model to the entire county.

8. ACTION: Prioritization 5.0 Subcommittee

The DERPO has created a subcommittee to be the initial representatives to review all relevant prioritization information and make recommendations to the TCC. This group consists of at least one member from each County. TCC recommends Kyle Garner & Randy Cantor from Carteret; Don Baumgardner & Chad Strawn from Craven; Franky Howard from Jones; Scott Chase from Onslow and Beth Bucksot from Pamlico.

Johnnie Sampson motioned to approve subcommittee; seconded by Joe Wiggins, unanimously approved.

9. INFORMATION: State Planning Funds FY17-18

Patrick Flanagan stated NCDOT has increased the funding for RPOs across the state. Each RPO in the state received a 15% increase in state funds; this will necessitate a 15% increase in local match as well. Patrick stated this is a \$3,649 increase in dues and showed the approximate dues for each county.

10. ACTION: Planning Work Program FY17-18

Patrick Flanagan handed out the Planning Work Program, which is the budget for our RPO in the upcoming year. This document outlines the projects we will work on and the products we will produce for NCDOT. The majority of this year's budget is focused on SPOT, current STIP project development and the Onslow and Craven County CTPs.

Joe Wiggins motioned to approve the Planning Work Program, seconded by Candy Bohmert, unanimously approved.

11. ACTION: Transit Interagency Agreement

Patrick Flanagan stated the TCC has requested that the TAC communicate with CARTS to determine their interest in teaming up with CCATS to coordinate out of region trips for passengers of both systems. CCATS has tried to reach out to CARTS in this manner to help with understaffing and to be more efficient with trips. A draft contract has been provided by Carteret County to Craven County for their consideration.

There was discussion of whom the letter and invite to next meeting should be sent to, conclusion of county manager and CARTS director should receive the letter.

Josh Potter motioned to approve letter requesting CARTS consider the agreement and invite CARTS to our next TAC meeting to discuss options, seconded by Joe Wiggins, unanimously approved.

12. ACTION: RPO Coordinator Commendation Letter

Patrick Flanagan stated the TCC has requested that the TAC recommend a salary increase for the RPO Coordinator. They have submitted a letter identifying justifications for the TAC to present to the RPO Lead Planning Agency (LPA) to encourage this action.

Josh Potter motioned to approve a request of the LPA to increase the salary of the RPO Coordinator, seconded by Johnnie Sampson, unanimously approved.

13. Other Business

Patrick Flanagan introduced Ryan Griffith as the new community planner for ECC.

Maurizia Chapman stated New Bern MPO is hosting the statewide RPO conference April 26th-28th at the New Bern Convention Center, she expecting 300-350 attendees. Elected officials have been invited and the conference does off credits to those attending.

Joe Wiggins stated he has a large amount of complaints with the narrow road of White Oak River Road, which has become a safety issue in Jones County. Jeff Cabaniss stated that the project needs to go through SPOT even though it does not score well, there is another avenue that the project can go through, and he will get with Joe for further details.

14. Adjournment

Joe Wiggins motioned to adjourn the meeting at 10:44 a.m.

Respectfully



Eddie Barber, DERPO TAC Chair



Patrick Flanagan, DERPO Secretary