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November 28, 2017

10:00 AM

Eastern Carolina Council  
233 Middle Street New Bern, NC 28560

**Transportation Advisory Committee (TAC) Minutes**

**TAC Members in Attendance:**

Johnnie Sampson  
Chad Braxton  
Joe Wiggins  
Candy Bohmert  
Joshua Potter

**TCC Members in Attendance:**

Kim Maxey  
Franky Howard  
Alan Pytcher  
Catherine Bryant

**ECC Members in Attendance:**

Patrick Flanagan  
Leighann Morgan

1. **Call to Order** – Johnnie Sampson called the meeting to order at 10:05 a.m. quorum was met.
2. **Ethics Awareness & Conflict of Interest Statement** – no conflict found
3. **Public Comment Period** - no public comment
4. **ACTION: Approval of Minutes**  
Minutes of the September 26, 2017 meetings are attached and presented for approval.  
*Joe Wiggins motioned to approve the minutes, seconded by Candy Bohmert, unanimously approved.*

## 5. Staff Report

- a. 2018 Meeting Schedule 10:00–11:30 a.m.
  - i. January 30, 2018
  - ii. April 24, 2018
  - iii. June 26, 2018
  - iv. August 28, 2018
  - v. October 30, 2018

Patrick Flanagan stated the TCC did not meet quorum, meeting was not held. There was an open discussion on the 2018 meeting schedule, no objections to the dates or location. Request to have calendar invites sent out as reminders. Patrick Flanagan stated that projects for P5.0 have been submitted for scoring and waiting for the release of statewide scores in March 2018 for a 3 month window and Division Needs Local Input Point window opens in September 2018 for 2 months.

- b. Strategic Transportation Corridor update – Patrick Flanagan stated that the Strategic Transportation Corridor Study calls for a master plan of each corridor. Individual corridor studies will be conducted, Corridor P, X, and S will start in December 2017/January 2018
- c. NC 24 Corridor Study – no update

## 6. Standing Committee, Commission, and Association Reports

Patrick Flanagan stated there was no update from the HWY 17/64 Association; The HWY 70 Commission met 2 weeks ago in Goldsboro and was informed of general updates and the CCX is not going away but downsizing. There was no Logistics update.

## 7. NCDOT Division Reports

- a. Division 2: Jeff Cabaniss was not present but a handout that highlighted projects in Division 2 was given out. For more information contact Jeff Cabaniss at [jcabaniss@ncdot.gov](mailto:jcabaniss@ncdot.gov)
- b. Division 3: Alan Pytcher gave a handout and highlighted projects in Division 3. For more information contact Alan Pytcher at [apytcher@ncdot.gov](mailto:apytcher@ncdot.gov)
- c. Planning Division: Catherine Bryant stated the Onslow County CTP has had 4 public involvement meetings with a lot of suggested changes. The Craven County CTP met this month and give a presentation on what a CTP is. There has been a poll sent out to determine the best meeting schedule.

## 8. ACTION: Cape Fear Regional Bicycle Plan Adoption

Patrick Flanagan gave a presentation of The Cape Fear Regional Bicycle Plan. The plan includes portions of Onslow County, which is in DERPO. They are seeking adoption of the plan by all included municipalities, counties and RPOs.

*Josh Potter motioned to approve the Cape Fear Regional Bicycle Plan, seconded by Candy Bohmert, unanimously approved.*

## 9. DISCUSSION: Public Involvement Plan

It is time to update the Down East RPO Public Involvement Plan. We need to decide what methods work best for distributing information and receiving feedback from the public. Patrick Flanagan asked what methods are best for each county and the sources. It was concluded that using Social Media would hence the already in use process of Press Releases in the local papers.

**10. INFORMATION: Title VI Policy Update**

Patrick Flanagan discuss the Title VI changes and it will affect the RPOs across North Carolina. Patrick will now be the Coordinator of the Title VI for the DERPO and discussed the duties involved.

**11. INFORMATION: Federal Highway Administration Program Review**

In April of 2017, FHWA did a review of NCDOT and how they monitor the Statewide Planning and Research funds, which are a pass through from the Feds and fund the RPO program. A number of observations were made that NCDOT is currently working to resolve. These will mostly be administrative impacts.

**12. INFORMATION: RPO Budget**

Patrick Flanagan reviewed the RPO budget and identify how the COG is dividing the money into salary, fringe benefits, direct charges and indirect charges.

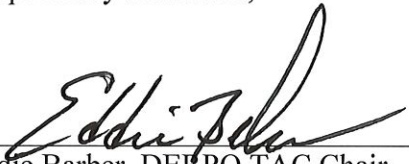
**13. Other Business**

Patrick Flanagan mentioned the NC 24 Corridor study will be underway in 2018, waiting on positions to be filled at the Division.

**14. Adjournment**

*Josh Potter motioned to adjourn meeting, seconded by Joe Wiggins, meeting adjourned.*

Respectfully submitted,

  
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Eddie Barber, DERPO TAC Chair

  
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Patrick Flanagan, DERPO Secretary