



**January 23, 2018**

**10:00 AM**

Swansboro Town Hall  
Community Room

601 W. Corbett Ave., Swansboro, NC 28584

**Technical Coordinating Committee (TCC) Agenda**

**Call to Order**      *Katrina Marshall, Chair TCC*

**1. Public Comment Period**

**2. ACTION: Election of Officers**

Currently Katrina Marshall is the Chair and has served one year of a possible two consecutive years in this position. Angela Christian is the Vice-Chair and has served one year of a possible two consecutive years in this position.

**3. ACTION: Approval of Minutes**

Minutes of the September 19, 2017 and November 21, 2017 meetings are attached and presented for approval.

*Action: Approve minutes from previous meeting*

**4. DERPO Staff Report – Patrick Flanagan**

- a. 2018 Meeting Location: Swansboro Town Hall, Community Room, 601 W. Corbett Ave., Swansboro, NC 28584, 10:00 – 11:30
  - i. April 17, 2018
  - ii. June 19, 2018
  - iii. August 21, 2018
  - iv. October 23, 2018

**5. Standing Committee, Commission, and Association Reports**

- a. Highway 17 Association Update: *Marc Finlayson*
- b. Highway 70 Commission Update: *Patrick Flanagan*
- c. Logistics Update: *Stephanie Ayers*
- d. Transit Update: *Carol Long, Kelly Walker & Randy Cantor*

**6. NCDOT Reports**

- a. Division 2: *Jeff Cabaniss*
- b. Division 3: *Alan Pytcher*
- c. Transportation Planning Division: *Catherine Bryant*
  - Craven County CTP Update
  - Onslow County CTP Update

**7. Discussion: DRAFT FY 18-19 Planning Work Program**

The Planning Work Program is the budget for our RPO in the upcoming year. This document outlines the projects we will work on and the products we will produce for NCDOT. The majority of this year's budget is focused on SPOT, current STIP project development.

**8. Discussion: SPOT Methodology**

Each MPO and RPO in the state must have a locally adopted methodology that will direct how local input points are assigned to the various projects in Prioritization 5. It is time to update our Local Point Assignment Methodology.

**9. DISCUSSION: Public Involvement Plan**

It is time to update the Down East RPO Public Involvement Plan. We need to decide what methods work best for distributing information and receiving feedback from the public.

**10. INFORMATION: Title VI Policy Update**

The RPOs across North Carolina are now being held to Title VI administration. Changes will be instituted in the near future to show administrative tasks are handled. We will discuss these briefly, as this is a developing topic.

**11. INFORMATION: Federal Highway Administration Program Review**

In April of 2017, FHWA did a review of NCDOT and how they monitor the Statewide Planning and Research funds, which are a pass through from the Feds and fund the RPO program. A number of observations were made that NCDOT is currently working to resolve. These will mostly be administrative impacts.

**12. Other Business**

**13. Adjournment**