



General Membership Board Meeting

6:30 p.m. - Thursday, June 11, 2020

233 Middle Street; New Bern, NC 28560

3rd Floor Conference Room

Minutes

Executive Committee in Attendance:

Jay Bender, President

E.T. Mitchell, Craven County

Roland Best, Lenoir County

Jesse Dowe, Duplin County

Frank Emory, Jones County

Bennie Heath, Greene County

Johnnie Ray Kinsey, City of New Bern

Jim Kohr, City of Havelock

Pat Prescott, Pamlico County

Edward Riggs, Jr., 2nd Vice President

Arthur Robinson, Greene County caucus

Bill Taylor 1st Vice President

Shane Turney, Treasurer

Steve Wiggins, Wayne County caucus

General Membership in Attendance:

Dominick Spadaro, Town of Newport

ECC Staff in Attendance:

Katie Bordeaux, Executive Director

Jenny Miller, Finance Director

Leighann Morgan, Deputy Finance Director

Tonya Cedars, AAA Director

1. Welcome, Invocation, and Call to Order

Mayor Bender called the meeting to order at 6:36 p.m. Commissioner Emory offered the invocation.

2. Adopt Agenda - Jay Bender, President

Commissioner Emory motioned to adopt agenda, seconded by Commissioner Prescott, and motion was unanimously approved.

3. Consent Agenda – Jay Bender, President

a. General Membership Board Minutes—February 13, 2020

b. Financial Statement

Commissioner Mitchell motioned to approve consent agenda, seconded by Commissioner Dowe, and motion was unanimously approved.

4. Budget & Audit Committee Report – Shane Turney, Treasurer

Treasurer Mr. Turney reported that the Budget & Audit Committee met before the General Membership Board meeting. The Committee received an update on the audit and talked about merit. The Committee recommends staff could receive up to a 3% merit except for the Executive Director, Finance Director, and the Deputy Finance Director.

5. Budget Amendment - Jenny Miller, Finance Director

Ms. Miller asked for a budget amendment to increase Special Fund by \$481,160, this is additional HCCBG funds received for the Aging Department through the Families First Coronavirus Response Act. There was a discussion on how the monies would be allocated and the funding formula.

Commissioner Emory motioned to approve budget amendment 2, seconded by Commissioner Mitchell, and motion was unanimously approved.

6. Presentation of Public Comment – Jenny Miller, Finance Director

Ms. Miller stated there was no public comment from the budget public hearing on June 4, 2020.

7. Vote of ECC FY 20/21 Budget – Jay Bender, President

Presented before the Board was the proposed budget ordinance. Mayor Bender asked the Board to approve the total budget of \$6,817,337 to be adopted for the 2020-2021 fiscal year.

Commissioner Robinson motioned to approve the budget, seconded by Alderman Kinsey, and motion was unanimously approved.

8. AAA 4 Year Plan – Tonya Cedars, AAA Director

Mrs. Cedars presented the Four-Year Area Plan for 2020-2024. She discussed the four major goals of the Area Agency on Aging, the objectives of each goal, and the AAA strategy to complete the goals for the next four years. Mrs. Cedars commended the senior centers in the region for being able to adapt to COVID-19 and continue to provide for the seniors. The centers have provided 69,000 meals during this time to over 11,000 seniors and have received 2,000 new seniors for service. There was discussion on when and how the centers are preparing to re-open.

Commissioner Prescott motioned to approve the 2020-2024 Four Year Plan, seconded by Commissioner Mitchell, and motion was unanimously approved.



9. Executive Director’s Report – *Katie Bordeaux, Executive Director*

Mrs. Bordeaux discussed the different projects that ECC is doing in the region: Town of Pollocksville PART-F grant, stormwater reservation 205j Town of Atlantic Beach, Town of Trent Woods Police Chief search, Town of LaGrange master plan for parks and recreation, FEMA guide posted on the website, Town of Trent Woods permits, Town of North Topsail Beach Town Manager search, James Sprunt Community College expanding their nursing facility, Environmental Enhancement Grant for \$200,000, and the COVID-19 resource guide that is posted on the ECC’s website. Mrs. Bordeaux stated the AAA has been busy with technical assistance with the providers and facilities in coping with COVID-19.

Ms. Morgan stated that both RPOs are still entering projects and have worked with members in maximizing the number of projects from current CTPs. Ms. Morgan stated the NCDOT has suspended “preliminary engineering” on the majority of projects that do not receive funding from GARVEE bonds, BUILD NC bonds, or Federal grants. She presented a list of projects that will be moving forward in each county.

10. Member Comments

Commissioner Best stated he was glad to be back together, and Commissioner Mitchell agreed.

11. Adjournment

Commissioner Taylor motioned to adjourn the meeting, seconded by Commissioner Mitchell, and the meeting adjourned at 7:34 p.m.

Respectfully submitted by,

Jay Bender, President

Katie Bordeaux, Executive Director