



Eastern Carolina Council

233 Middle Street, Ste300
P.O. Box 1717
New Bern, NC 28563

Phone: 252.638.3185
Fax: 252.638.3187
www.eccog.org

Executive Committee Board Meeting

6:30 p.m. – Thursday, August 26, 2021

Third Floor Conference Room

233 Middle Street, New Bern, NC

AGENDA

- 1. Call to Order, Welcome, Invocation**
- 2. Adopt Agenda – Jay Bender, President**
- 3. Consent Agenda – Jay Bender, President**
 - a. Executive Board Meeting Minutes – May 13, 2021
 - b. Executive Board Meeting Minutes – June 10, 2021
 - c. Executive Board Special Meeting Minutes – July 8, 2021 (ZOOM Meeting)
 - d. Executive Board Special Meeting Minutes – July 22, 2021
- 4. Budget & Audit Committee Report – Shane Turney, Treasurer**
 - a. Check Register
 - b. Financial Statements
 - c. Budget Amendments
 - d. Committee information and recommendations
- 5. Interim Executive Director Report – Jay Bender**
- 6. Member Comments**
- 7. Closed Session – NCG.S. 143-318-11(a)(3) and (a)(6)**
- 8. Adjournment**



Minutes

Executive Committee Meeting
6:30 p.m. - Thursday, May 13, 2021
Zoom Meeting

Minutes

ECC Executive Committee in Attendance:

E.T. Mitchell, Craven County Commissioner
Steve Wiggins, Town of Mount Olive Commissioner
Bob Cavanaugh, Carteret County Commissioner
Freeman Hardison, Wayne County Commissioner
Frank Emory, Jones County Commissioner
Jay Bender, President
Jesse Dowe, Duplin County Commissioner
Arthur Robinson, Town of Hookerton Commissioner
Ed. Riggs, 2nd Vice President
Shane Turney, Treasurer
Johnny Ray Kinsey, City of New Bern Alderman
Jim Kohr, City of Havelock Commissioner
Roland Best, Lenoir County Commissioner
Bill Taylor, 1st Vice President

ECC Staff in Attendance:

Katie Bordeaux, Executive Director
Jenny Miller, Finance Director
Leighann Morgan, Deputy Finance Director/Transportation Director

Guest in Attendance:

Jill Quattlebaum, Attorney, Grady Quattlebaum

1. Welcome, Invocation, and Call to Order - President Bender called the meeting to order at 6:05 p.m. Quorum was met. Commissioner Emory gave the invocation.

2. Adopt Agenda - President Bender asked to amend the agenda, removing the Bylaw Committee update to be presented at the next Executive Committee Board meeting.
Alderman Kinsey motioned to remove Bylaw Committee update from the agenda, seconded by Commissioner Mitchell, and motion was unanimously approved by roll call.
Commissioner Kohr asked to table Officers Nominating Committee until after the bylaws have been adopted.
Commissioner Mitchell motioned to table the Officers Nominating Committee, seconded by Commissioner Emory.



Commissioner Riggs stated the nominating committee must be appointed sixty days prior to the annual meeting. Attorney Quattlebaum confirmed Commissioner Riggs statement and added changes to the bylaws must be voted by two-thirds of the General Membership Board. *Commissioner Mitchell withdrew her motion.*

Commissioner Emory motioned to adopt amended agenda, seconded by Commissioner Freeman, and motion was unanimously approved by roll call.

3. Consent Agenda – Jay Bender, President

- a. Executive Committee Meeting – March 11, 2021
- b. Special Executive Committee Meeting - March 24, 2021
- c. Financial Statement
- d. C.E.D.S. update

Commissioner Kohr motioned to adopt consent agenda, seconded by Alderman Kinsey, and motion was unanimously approved by roll call.

4. Budget & Audit Committee Report – Shane Turney, Treasurer

Treasurer Turney stated the Budget & Audit Committee met before the Executive Committee Board meeting to go over the minutes from March 11, the check register, attorney fees, and the proposed budget. The Budget & Audit Committee recommends the proposed fiscal year budget to the Executive Committee Board.

5. Budget Presentation – Jenny Miller, Finance Director

Finance Director Miller presented fiscal year 2021-2022 budget. This balanced budget includes estimated revenues and appropriations of \$8,101,539 and includes the operations of the Council's special funds, as well as the General Fund.

Commissioner Robinson motioned to recommend the proposed budget to the General Membership Board, seconded by Commissioner Dowe, and motion was unanimously approved by roll call.

President Bender asked for an update on the Carteret Beaufort Airport Authority and Onslow County joining JUMPO. Attorney Quattlebaum stated that the Airport Authority canceled a contract with ECC based on misinformation. The Executive Director negotiated a resolution for services dues and an acknowledgement that ECC had performed duties in a timely manner according to the contract. On August 14, 2021 the Airport Authority meet and made a decision to cancel the contract with ECC based on incomplete information and the next day the chairman brought the minutes, letter acknowledging no fault of ECC and a check for \$16,000 to ECC. The amount is broken down to \$13,000 for staff services and \$3,000 for legal fees.

Executive Director Bordeaux thanked Attorney Quattlebaum for her service in resolving the matter.



Executive Director Bordeaux showed the correspondence to ND DOT Secretary Boyette about Onslow County joining JUMPO. Secretary Boyette is working with NC DOT attorneys to find a caveat that Onslow County should pay their dues before joining another group.

Executive Director Bordeaux highlighted that AAA Director O'Connor and Lead Monitor Brown have been presenting to County Commissioners on the flow of monies for aging services. Each presentation is geared towards specific to each county, showing demographics, and the services that are available in each county.

6. *myFutureNC – Jeni Corn, Ph.D., Director of Strategic Initiatives*

Ms. Corn presented an overview and update on myFutureNC. The vision of myFutureNC is to create a stronger, economically competitive, and prosperous North Carolina with opportunity for all the State adopted a new attainment goal. Ms. Corn discussed North Carolina's skill gap problem, the value of postsecondary education, and their strategic plan.

7. *Officers Nominating Committee – Jay Bender, President*

President Bender stated that under the current ECC bylaws he is to appoint a Nominating Committee. President Bender asked Commissioner Heath to head the committee. Also serving are the following: Commissioner Hardison, Commissioner Prescott, Commissioner Emory, Commissioner Edwards or Cavanaugh, Commissioner Best, and Chris Robinson or Commissioner Dowe. President Bender asked the Committee to bring a slate of recommended officers to the June General Board Membership Meeting.

8. *Member Comments – no member comments*

9. *Adjournment*

Commissioner Cavanaugh motioned to adjourn the meeting, seconded by Commissioner Emory, and motion was unanimously approved by roll call.

Respectfully submitted,

Jay Bender, President

Katie Bordeaux, Executive Director



Minutes

Executive Committee Board Meeting

6:30 p.m. - Thursday, June 10, 2021

Third Floor Conference Room

233 Middle Street, New Bern, NC

Minutes

Executive Committee in Attendance:

Frank Emory, Jones County Commissioner
Jim Kohr, City of Havelock Commissioner
Pat Prescott, Pamlico County Commissioner
Roland Best, Lenoir County Commissioner
Shane Turney, Treasurer
Ed Riggs, Jr., 2nd Vice President
Jay Bender, President
Bill Taylor, 1st Vice President
Freeman Hardison, Wayne County Commissioner
Bennie Heath, Greene County Commissioner
Jesse Dowe, Duplin County Commissioner
Arthur Robinson, Greene County caucus
Bob Cavanaugh, Carteret County Commissioner

ECC Staff in Attendance:

Katie Bordeaux, Executive Director
Jenny Miller, Finance Director
Leighann Morgan, Deputy Finance Director & Transportation Director

Guest in Attendance:

Robbie Bittner, PBMares, LLP
Robert Hagemann, Poyner Spruill

1. **Welcome, Invocation, and Call to Order** – President Bender called the meeting to order at 6:30 p.m. Invocation was given by Commissioner Emory. Quorum was met.
2. **Adopt Agenda** - *Jay Bender, President*
Commissioner Taylor motioned to adopt the agenda, seconded by Commissioner Heather, and motion was unanimously approved.
3. **Retain Outside Legal Counsel** – *Jay Bender, President*
President Bender referred to UNC School of Government and NC League of Municipalities for reference of obtaining outside legal counsel and was referred to Bob Hagemann, Poyner Spruill. Mr. Hagemann was brought in cause of some concerns from the Auditor.



Commissioner Prescott motioned to use the recommended legal counsel, seconded by Commissioner Dowe, and motion was unanimously approved.

4. Reschedule General Membership Meeting – Jay Bender, President

President Bender stated on June 30th, the General Membership will meet to conduct regular business as was scheduled for June 10th.

Commissioner Robinson motioned to reschedule the General membership meeting to June 30, 2021, seconded by Commissioner Best, and motion was unanimously approved.

5. Budget Continuation for ECC Operation – Jay Bender, President

Item was resolved in #4, no motion was made.

6. Closed Session – NCGS 143.318.11(a)(3)

Commissioner Emory motioned to enter into closed session NCGS 143.318.11(a)(3), seconded by Commissioner Cavanaugh, and motion unanimously approved.

Commissioner Emory made the motion to return to Open Session at 9:40PM; seconded by Commissioner Best; carried unanimously.

There was no action taken in Open Session as a result of the Closed Session.

7. Member Comments

8. Adjournment

Commissioner Hardison made the motion to adjourn the meeting at 9:45PM; seconded by Commissioner Best; carried unanimously.



Special Meeting Executive Committee
5:30 p.m. - Thursday, July 8, 2021
Virtual Zoom Meeting

Minutes

Executive Committee in Attendance

Mayor Jay Bender, President, Jones County Caucus (Pollocksville)
Commissioner Ed Riggs, 1st Vice President, Pamlico County Caucus
Commissioner Shane Turney, Treasurer, Craven County Caucus (Trent Woods)
Commissioner Bob Cavanaugh, Carteret County
Commissioner Jim Kohr, City of Havelock
Commissioner Jesse Dowe, Duplin County
Commissioner Freeman Hardison, Wayne County
Commissioner Steve Wiggins, Wayne County Caucus (Mt. Olive)

The following members of the Executive Committee experienced technical difficulties logging into the open session but joined the closed session:

Councilman Bill Taylor, Carteret County Caucus (Morehead City)
Alderman Sabrina Bengal, City of New Bern
Commissioner Arthur Robinson, Green County Caucus (Hookerton)
Commissioner Pat Prescott, Pamlico County

ECC Staff in Attendance

Katie Bordeaux, Executive Director

Guest in Attendance

Bob Hagemann, Attorney, Poyner & Spruill

The meeting was called to order at 5:40PM by President Jay Bender. A quorum was present. Commissioner Kohr offered the invocation. President Bender reminded those in attendance that since this was a ZOOM meeting, all votes would be taken by roll call vote. The President then stated the purpose of the meeting as duly advertised and posted:

The ECC Executive Committee will hold a special meeting on July 8, 2021 at 5:30PM. The meeting will be remote pursuant to N.C.G.S 166A-19.24. The purpose of the meeting is to hold a closed session to consult with an attorney in order to preserve the attorney-client privilege and to hear or investigate a complaint, charge or grievance by or against an individual public officer or employee, and to take any action resulting from the closed session.



Commissioner Riggs made the following motion: that the Board go into closed session pursuant to N.C.G.S 143-318.11(a)(3) and (6) in order to consult with an attorney in order to preserve the attorney-client privilege and to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. Commissioner Kohr seconded the motion and the motion passed by roll call vote 8-0.

Upon returning to open session, Commissioner Dowe made a motion to adjourn the meeting at 6:50PM. Commissioner Cavanaugh seconded the motion, and the motion passed by roll call vote 12-0.

Respectfully submitted,

James V Bender, Jr., President
Recorder for the Meeting



Special Meeting Executive Committee 6:30 p.m. - Thursday, July 22, 2021

Minutes

Executive Committee in Attendance

Mayor Jay Bender, President, Jones County Caucus (Pollocksville)
Commissioner Ed Riggs, 1st Vice President, Pamlico County Caucus
Commissioner Arthur Robinson, 2nd Vice President, Green County Caucus (Hookerton)
Commissioner Shane Turney, Treasurer, Craven County Caucus (Trent Woods)
Commissioner Bob Cavanaugh, Carteret County
Commissioner Jim Kohr, City of Havelock
Commissioner Jesse Dowe, Duplin County
Commissioner Freeman Hardison, Wayne County
Councilman Bill Taylor, Carteret County Caucus (Morehead City)
Alderman Sabrina Bengal, City of New Bern
Commissioner Pat Prescott, Pamlico County
Commissioner Frank Emory, Jones County
Commissioner Roland Best, Lenoir County
Commissioner Bennie Heath, Greene County

ECC Staff in Attendance

Katie Bordeaux, Executive Director

Guests in Attendance

Bob Hagemann, Attorney, Poyner & Spruill
Robbie Bittner, PBMAres
Megan Druckrey, PBMAres
Jeff Aydelette, *County Compass*

The meeting was called to order at 6:30PM by President Jay Bender. A quorum was present. Commissioner Robinson offered the invocation. Commissioner Taylor made a motion to adopt the agenda as presented; seconded by Commissioner Best, carried unanimously.

Commissioner Riggs made the following motion: that the Board go into closed session pursuant to N.C.G.S 143-318.11(a)(3) and (6) to: (1) to consult with an attorney in order to preserve the attorney-client privilege; (2) to consider the competence, performance, character and fitness of an individual employee; and (3) to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. Commissioner Emory seconded the motion, and it was carried unanimously.

Upon returning to open session at 9:50PM, Commissioner Kohr made a motion to immediately dismiss the Executive Director; seconded by Commissioner Bengal, carried unanimously. Commissioner Prescott made a



motion designating ECC President Jay Bender as Interim Executive Director, effective immediately; seconded by Commissioner Robinson, carried unanimously.

President Bender informed the Executive Committee of the resignation of Grady/Quattlebaum, PLLC as the ECC's Counsel of Record. Commissioner Emory made a motion to retain E. Knox Proctor V – Ward and Smith PA as the ECC's Counsel of Record; seconded by Commissioner Heath and carried unanimously.

Commissioner Heath made a motion to adjourn the meeting at 10:00PM; seconded by Commissioner Emory and carried unanimously.

Respectfully submitted,

James V Bender, Jr., President
Recorder for the Meeting