



**April 22, 2014**

**10:00 AM**

Onslow County Government Multi-Purpose Building  
4024 Richlands Highway, Jacksonville, NC 28540

**Technical Coordinating Committee (TCC) Minutes**

**TCC Members in Attendance:**

Don Baumgardner	Maurizia Chapman	Kevin Reed	Tim Richards
Shirley Powell	Scott Sherrill	Dee Sage	Jeff Cabaniss
Kyle Garner	Katrina Marshall	Patrick Riddle	Sheila Pierce
Stephanie Ayers	Linda Staab	Nazia Sarder	Terry Jordan

**Staff in Attendance:**

Patrick Flanagan, Lauren Tuttle, Nan Holton

**Guests in Attendance:**

**1. Call to Order**

Don Baumgardner, Technical Coordinating Committee (TCC) Chair, called the meeting to order at 10:00 a.m. It was determined there was a quorum.

**2. Public Comment Period**

There were no public comments.

**3 Action: February 20, 2014 Minutes**

*Motion was made by Linda Staab to approve the minutes as submitted for the February 20, 2014 Down East Rural Planning Transportation Organization (DERPO) TCC meeting, seconded by Shirley Powell, and unanimously approved.*

**4 Staff Report-Patrick Flanagan**

**The 2014 Meeting Schedule**

- May 20, 2014
- July 22, 2014
- September 23, 2014
- November 18, 2014

Patrick indicated the May meeting date may change due to deadlines approaching, but he would keep everyone apprised.

**NC Transportation Network Public Stakeholder Meetings**

- May 7, 2014 in Edenton, NC
- May 7, 2014 in Kinston, NC
- May 13, 2014 in Lumberton, NC

Patrick indicated that the NCDOT would be presenting the same information at each of these venues and requesting feedback. He encouraged that 1 rep from each county try to attend just one of these meetings and make sure that your interests are being represented.

## 5 Standing Committee, Commission, and Association Reports

### ➤ **Croatan Regional Bike Plan**-*Rob Will*

Rob Will was not present, but Patrick Flanagan reported that it was close to being wrapped up. DOT is trying to incorporate these plans working with the new Croatan Ranger. If anyone needs more information, feel free to contact Rob Will.

### ➤ **Highway 17 Association Update**-*Marc Finlayson*

Marc Finlayson was not present, and Patrick Flanagan reported that there was nothing new to report from the last meeting.

### ➤ **Highway 70 Commission Update**-*Patrick Flanagan*

At their most recent meeting they were reviewing their structure and by-laws, and looking at how their projects scored. He indicated there were some rumblings because the scores were lower than anticipated from the preliminary data.

There was some discussion about the 4.0 Committee and Patrick explained that they had added 1 seat for the MPO and RPO, so they now have 4 each, and restricted the number of DOT groups in the room, but really not that different than what previously existed, just in clearer, defined terms that are written into the legislation. The full list of scored projects are to go out May 14<sup>th</sup>, with the 90 day public input window being open from June 2 through August 30.

### ➤ **Eastern NC MPO/RPO Coalition Update**-*Patrick Flanagan*

Division 2 and Division 3 recently met with engineers in Kinston to discuss significant regional projects. The Coalition is trying to come up with another list of regionally significant projects, but are struggling some due to the STI requirements. He explained that it was important that the RPO's and division engineers are putting points on the same projects and that the Coalition stand together as one voice.

### ➤ **Logistics Update**-*Stephanie Ayers*

They have hired a new CEO. HE has a wide background in shipping and transportation and will be a great fit.

### ➤ **Transit Update**-*Terry Jordan*

Carteret County has recently implemented the Tablet Program and should be seeing a lot more efficiency in the upcoming months. Onslow County is close on their heels in doing the same. Urbanite survey, not much to update, setting up some studies to take place in the next 3-6 months. Shirley Powell requested an explanation about the Tablet program. Terry explained that with the tablet, they are able to electronically capture all the information that they have been collecting by pen and paper. It is still important that you call ahead because they still need to gather the data early in order to be able to disseminate it correctly.

## 6 NCDOT Division Report

### ➤ **Division 2**-*Jeff Cabaniss*

Handouts were provided for Carteret County, Craven County, Jones County, and Pamlico County. Jeff highlighted projects that are working on a shortened timetable, doing night work, and reaching their completion dates. He indicated he had brought maps with him if anyone wanted more detailed information regarding these work sites. Shirley Powell shared that the Gallants Channel Bridge opening dedication would be taking place on April 30<sup>th</sup> at 11:00 am and the public is welcome to attend.

### ➤ **Division 3**-*Patrick Riddle*

A handout was provided. He indicated that everything was pretty much the same though he brought attention to a culvert replacement project, and the fact that the LET date on the NC 53 project had been pushed back to June 2015.

➤ **Planning Branch-Nazia Sarder**

She reported that Carteret County CTP was expected to close out by the end of May. Jones County is in the process of finalizing their selection committee. Onslow County and Craven County CTP's are scheduled to meet at the end of this year. There was some discussion about the coordination and time of the Craven County CTP.

**7 ACTION: Fiscal Year 14-15 Planning Work Program**

Patrick Flanagan referred everyone to the spreadsheet provided in the handouts which outline all the projects they are proposing to work on in the fiscal year. The first 4 digits are the year the project started, so you can see there are ongoing and overlapping projects. Pretty much everything that was done this year was STI, as a lot of time was spent getting that legislation figured out. We have three ongoing CTP's to start 2014-2015 which is why there was not a call for projects solicited. So as the spreadsheet indicates, the majority of the money is programmed towards those CTP efforts as well as assigning out local points. In regards to how the money is distributed, we are going to receive \$121,625 for this fiscal year. There was some discussion regarding the RPO dues calculations.

*A motion was made by Scott Sherrill to accept the 14-15 PWP, seconded by Stephanie Ayer, and unanimously approved.*

**8 ACTION: Five Year Calendar Fiscal Years 2014-2019**

Patrick Flanagan informed everyone that the PWP and this five year calendar have to be approved by this group as well as the Transportation Planning Branch. He referred everyone to the handout. The five year planning calendar is an outline of what we are looking to work on and what we hope to move on in the next few years. Many of these items are repetitive such as the data collection and assessments, and a lot of this is assisting with the CTP which are an 18-24 month process. While we know in Project Development we are going to participate in the Merger Process, we don't have a lot of specifics, so some of this is rather general.

*A motion was made by Kevin Reed to approve the Five-year Planning Calendar, 2014-2019, seconded by Scott Sherrill, and unanimously approved.*

**9 ACTION: DERPO SPOT Local Input Point Methodology**

Patrick Flanagan related that this sub-committee met several times, and received great input in this process. For their methodology, they determined the six key factors that affect the region's transportation network system and then defined those areas. The areas they identified are: agriculture, education, health care, job centers, military & ports, and tourism. He explained how they then mapped them and determined where each one of these points accessed the transportation network, accounting for all access points. From that access point, they selected the census block geography that coincided with it. There were some questions and discussion regarding the census blocks, the agricultural component, and how beaches and seasonal festivities factor into the tourism component.

Patrick then referred everyone to the map which outlined the access points and census block geography along the various corridors. There was some discussion regarding missing entities and Patrick confirmed that any overlooked could be added to their mapping system as long as they fit the methodology defined.

He proceeded to explain the hierarchy the sub-committee created to assign point values for the purpose of scoring. Transportation projects that intersect, parallel, or touch one of the selected US Census Blocks containing one of the six factors get a tally of the total points assigned in the scoring hierarchy and the scores are aggregate. No project can exceed 100 total points. He illustrated the formulas used to calculate the Quantitative and Qualitative Scores for every transportation project and how those two figures are summed for a Total Project Score. Projects of regional significance or with other special considerations are eligible for between -10 and +10 Discretionary Points. This methodology has been conditionally approved by the DOT.

At this point there were several questions regarding whether or not this methodology had been sampled yet and adjusting the Discretionary Points. There was concern that there should be consideration for a way to connect corridors instead of only calculating the end points.

*Stephanie Ayers made a motion to amend the DERPO SPOT Local Input Point Methodology by increasing the discretionary points to -20 to +20; her motion was seconded by Linda Staab.* More discussion ensued and focused on how there are going to be more projects than points and that there are limited funds for the Divisional and Regional buckets. There is a need for a concerted effort in selecting projects.

*Stephanie Ayers made an amendment to her previous motion that the methodology be changed to reflect to -20/20+ Discretionary points or the most allowable by the SPOT division but no less than -10/10+ Discretionary points. This motion was seconded by Linda Staab and unanimously approved.*

Questions were posed as to when the methodology would be tested and concern if it comes back skewed? Patrick related that public comment will be considered as part of the methodology which can be used to adjust projects. Also, the TAC can see the scores and throw the methodology out, as they are the deciding vote. So if the methodology does not work, TAC does have the final say.

*A motion was made by Tim Richardson to approve the DERPO SPOT Local Input Point Methodology with Amendment, seconded by Scott Sherrill, and unanimously approved.*

## **10 Other Business**

Don Baumgardner asked if there was any other business and since there was none, he asked for a motion to adjourn.

## **11 Adjournment**

*A motion to adjourn the meeting was made by Linda Staab, seconded by Scott Sherrill, and unanimously approved.*

Don Baumgardner adjourned the meeting at 11:32 am.

Respectfully Submitted,

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Don Baumgardner, DERPO TCC Chair

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Patrick Flanagan, DERPO Secretary