



January 23, 2018

10:00 AM

Swansboro Town

Hall Community

Room

601 W. Corbett Ave., Swansboro, NC

28584

Technical Coordinating Committee (TCC) Minutes

TCC Members in Attendance:

Don Kirkman
Gregory Hartman
Randy Cantor
Katlyn Allen
Zach Steffey
Chris Seaberg
Josh Edmondson
Angela Christian
Don Baumgardner

Kelly Walker
Larry Squires
Katrina Marshall
Kim Maxey
Franky Howard
Peggy Holland
Scott Chase
Beth Bucksot

NCDOT Members in Attendance:

Catherine Bryant
Jeff Cabaniss

Alan Pytcher
Diane Hampton

ECC Members in Attendance:

Patrick Flanagan
Chris York

Leighann Morgan

Call to Order *Katrina Marshall, Chair TCC, called meeting to order at 10:03; quorum was met. Agenda was amended to move agenda item #8 up.*

1. Public Comment Period

Michael Murdock stated that he is a representative from the Wildwood Community and he opposes the Bridges Street extension through Wildwood. Jeff Cabaniss stated the project is still in preliminary stages of environmental impact and early stages of planning.

Jim Tanner expressed his concerns of updating of from a 2 lane to a 4 lane with median that is on the Carteret County CTP

2. ACTION: Election of Officers

Currently Katrina Marshall is the Chair and has served one year of a possible two consecutive years in this position. Angela Christian is the Vice-Chair and has served one year of a possible two consecutive years in this position.

Scott Chase motioned to reelect current officers, seconded by Chris Seaberg, unanimously approved.

3. ACTION: Approval of Minutes

Minutes of the September 19, 2017 and November 21, 2017 meetings were attached and presented for approval.

Don Kirkman motioned to approve minutes, seconded by Don Baumgardner, unanimously approved.

4. DERPO Staff Report – Patrick Flanagan

- a. 2018 Meeting Location: Swansboro Town Hall, Community Room, 601 W. Corbett Ave., Swansboro, NC 28584, 10:00 – 11:30
 - i. April 17, 2018
 - ii. June 19, 2018
 - iii. August 21, 2018
 - iv. October 23, 2018

5. Standing Committee, Commission, and Association Reports

- a. Highway 17 Association Update: Patrick Flanagan stated the HWY 17/64 will meeting tomorrow in Bethel.
- b. Highway 70 Commission Update: Patrick Flanagan stated the HWY 70 Commission was postponed last week to February in Johnston County.
- c. Logistics Update: Stephanie Ayers no update
- d. Transit Update: Carol Long - no update, Kelly Walker stated they have just completed a survey to receive feedback on needs. Randy Cantor stated a new service is being provided by the Public Transportation Division, Down East Express, daily service from Carteret County to Raleigh and will coordinate with other counties along HWY 70. Soft opening in January and will be more progressive in February. CCATS have a new 18 passenger van and in the works of converting all buses to propane. All general services for Carteret County are in one facility even with a fueling station.

6. NCDOT Reports

- a. Division 2: Jeff Cabaniss gave a handout and highlights projects in Division 2. For more information contact jcabaniss@ncdot.gov
- b. Division 3: Alan Pytcher gave a handout and highlighted projects in Division 3. For more information contact apytcher@ncdot.gov
- c. Transportation Planning Division: Catherine Bryant gave a handout with updates from the TPD
 - Craven County CTP Update – a goals and objective survey has been discussed to help identify concerns for transportation-related issues.
 - Onslow County CTP Update - Jacksonville MPO has added new projects and the CTP has been submitted to management for approval.

7. Discussion: SPOT Methodology

Patrick Flanagan stated each MPO and RPO in the state must have a locally adopted methodology that will direct how local input points are assigned to the various projects in Prioritization 5. It is time to update our Local Point Assignment Methodology. Patrick Flanagan showed the local input points and how the projects score. It is suggested to put points on projects to get them closer to the cut off line. The closer we get the projects to the line the better the chance they have of getting funded.

Chris Seaberg motioned to recommend local input points to TAC, seconded by Angela Christina, unanimously approved.

8. DISCUSSION: Public Involvement Plan

Patrick Flanagan stated the Down East RPO Public Involvement Plan has not been updated since 2006. We need to decide what methods work best for distributing information and receiving feedback from the public. Consensus of social media and press releases, and sending information to the municipalities for distribution.

9. INFORMATION: Title VI Policy Update

The RPOs across North Carolina are now being held to Title VI administration. Changes will be instituted in the near future to show administrative tasks are handled. Patrick Flanagan requested everyone to fill out the Demographic Request Form.

10. INFORMATION: Federal Highway Administration Program Review

In April of 2017, FHWA did a review of NCDOT and how they monitor the Statewide Planning and Research funds, which is a pass through from the Feds and fund the RPO program. A number of observations were made that NCDOT is currently working to resolve. These will mostly be administrative impacts.

11. DRAFT FY 18-19 Planning Work Program

Patrick Flanagan presented the Planning Work Program, which is the budget for our RPO in the upcoming year. This document outlines the projects we will work on and the products we will produce for NCDOT. The majority of this year’s budget is focused on SPOT, current STIP project development. The new document format also separates out direct and indirect costs.

12. Other Business

Patrick Flanagan stated the NC 24 Corridor Study has been agreed upon by DOT, DOT is trying to fill positions before starting the work. Maybe 3-4 months before it is started.

Patrick Flanagan introduced Chris York as ECC new Community Planner.

Katrina Marshall welcomed new members to the meeting.

Don Kirkman introduced himself as Carteret County Economic Development.

Larry Squires introduced himself as the representative of Cherry Point.

Catherine Bryant introduced Christian & Meredith as Interns in the NCDOT training program.

13. Adjournment

Josh Edmondson motioned to adjourn meeting, seconded by Beth Bucksot, meeting adjourned.

Respectfully submitted,

Katrina Marshall, DERPO TCC Chair

Patrick Flanagan, DERPO Secretary