

Angela Christian
TCC Chair



Katrina Marshall
TCC Vice-Chair

May 21, 2019

10:00 AM

O. Marks Building 2nd Floor Conference Room
233 Middle Street New Bern, NC 28560

Technical Coordinating Committee (TCC) Minutes

TCC Members in Attendance:

Randy Cantor
Renee Rogers
Kate Allen
Elizabeth Sweeney
Josh Edmondson
Angela Christian
Don Baumgardner

Kelly Walker
Katrina Marshall
Kim Maxey
Deb Hill
Diane Miller
Roy Beeson

DOT Members in Attendance:

Len White
Diane Hampton

Caitlin Marks
Christopher Connolly

ECC Members in Attendance:

Patrick Flanagan
Eric Howell
Leighann Morgan

Guests in Attendance:

Amanda Darron, Kimley-Horn
Colin Frosch, Kimley-Horn
Felicia McRee, NBAMPO

Call to Order *Angela Christian, Chair TCC called the meeting to order at 10:03 am.
Quorum was met.*

1. Public Comment Period – no public comment

2. ACTION: Approval of Minutes

Minutes of the March 19, 2019 meeting were presented for approval.
*Don Baumgardner motioned to approve minutes, seconded by Katrina Marshall,
unanimously approved.*

3. **DERPO Staff Report** – *Patrick Flanagan*

- a. Eastern NC Regional Freight Mobility Plan – moving along, statewide freight map, freight carrier survey
- b. SPOT Schedule – delayed 3 months; submission for projects window is October 7th to December 20th. Area specific weights are due December 20th to be split between mobility and modernization. Draft 2022-2031 STIP to be released April 2021
- c. NC 24 Corridor Study – Corridor from Jacksonville to Fayetteville drafting maps; Caitlin Marks stated to be finished this summer they are on task.
- d. US 70/NC 12 Corridor Study – no update maybe will know more in July.
- e. 2019 Meeting Location: New Bern 10:00 – 11:30
 - i. July 23, 2019
 - ii. September 17, 2019
 - iii. November 19, 2019

4. **Standing Committee, Commission, and Association Reports**

- a. Highway 17 Association Update: Marc Finlayson – not present, no update
- b. Highway 70 Commission Update: Patrick Flanagan
- c. Logistics Update: Stephanie Ayers – not present, no update
- d. Transit Update: Carol Long – not present, no update

Roy Beeson – CARTS is doing a route assessment and rural ridership is steady

Randy Cantor – ridership is back up since the storm
- e. Aviation Update: Renee Rogers – just completed a bid for major reconstruction and rejuvenation projects.

5. **NCDOT Reports**

- a. Division 2: Len White gave update on Division 2 projects. For more information please contact lenwhite@ncdot.gov
- b. Division 3: Caitlin Marks gave an update on Division 3 projects. For more information please contact cmmarks@ncdot.gov
- c. Transportation Planning Division: Chris Connolly stated Craven County CTP is currently underway, problem statements are being developed for the recommended projects.

6. **ACTION: FY 18-19 Planning Work Program Amendment**

Staff is requesting an amendment to our budget for this year. This is not new money, it is just rearranging money from one category to another within our existing budget to cover various work we have been doing in this fiscal year. Patrick Flanagan stated Data Collection & Assessment will increase by \$8,000 to cover more Bicycle, Pedestrian and Transit Planning; Comprehensive Transportation Plan Development will reduce by \$4,000 due to the Craven County CTP delay; Prioritization and Program Development will reduce by \$8,000 due to SPOT schedule and delay; Project Development will increase by \$2,000 because of projects in STIP; General Transportation Planning will decrease by \$5,000 due to the corridor studies not beginning as anticipated; Programmatic Direct Charges will increase by \$5,500 to cover computer equipment purchases; Lodging, Meals, Incidentals will increase by \$500 and Travel will increase by \$1,000.

Don Baumgardner motioned to recommend approval of the FY 18-19 PWP Amendment to the TAC, seconded by Randy Cantor, unanimously approved.

7. DISCUSSION: NCDOT Prioritization 6.0

Caitlin Marks gave an update and an interactive explanation on the next round of Prioritization. It was a refresher on how the process works and what discussion points there are along the way.

8. ACTION: Morehead City Port BUILD Grant Application Resolution

The Port of Morehead City requested the Down East RPO support their BUILD Grant application requesting funds for replacement of an obsolete warehouse with a new rail served bulk material warehouse but has decided against the grant. Patrick Flanagan presented the suggestion to have a blanket resolution and support for towns in the region if the deadlines comes before the next DERPO meetings.

Katrina Marshall motioned to support BUILD grant applications in the region, seconded by Randy Cantor, unanimously approved.

9. ACTION: NCDOT Ferry Support Vessel Naming Resolution

NCDOT Ferry Division is requesting the Down East RPO support the name transfer for their tug boat replacement vessel.

Katrina Marshall motioned to recommend endorsement of the Resolution to the TAC, seconded by Elizabeth Sweeney, unanimously approved.

10. ACTION: DERPO Title VI Plan Adoption

RPOs across North Carolina are now being held to Title VI administration. We have developed a plan that conforms to the Federal and State Transportation Organization guidelines. Patrick Flanagan stated Eric Howell as the Title VI coordinator for the RPO who will enact this plan to ensure that all parties have equal opportunity to participate in ECRPO business

Don Baumgardner motioned to recommend adoption of the DERPO Title VI Plan to the TAC, seconded by Diane Miller, unanimously approved.

11. ACTION: ECC AmeriCorps VISTA Application Letter of Support

Eastern Carolina Council is pursuing AmeriCorps VISTA volunteers to assist in a number of functions at the COG. One of these positions would assist the DERPO with data and GIS analysis in our project prioritization process. The COG is requesting that we submit a Letter of Support for their application. The cost would cost the RPO a phone.

Diane Miller motioned to recommend endorsement of the Letter of Support to the TAC, seconded by Elizabeth Sweeney, unanimously approved.

12. Other Business

Patrick Flanagan stated ECC has a new Executive Director, Katie Bordeaux
Angelia Christian thanked the staff for their hard work.

13. Adjournment

Meeting adjourned at 11:18 am

Respectfully Submitted

Angela Christian, DERPO TCC Chair

Patrick Flanagan, DERPO Secretary