

Brandi Robertson
TAC Chair

Don Baumgardner
TCC Chair



Down East Rural Planning Organization

Chadwick Howard
TAC Vice-Chair

Beth Bucksot
TCC Vice-Chair

April 4, 2023; 10:00am
ECC Main Conference Room, New Bern

AGENDA for TAC

Call to Order – Brandi Robertson, *Chair TAC*

- 1. Ethics Awareness & Conflict of Interest Statement; Reminder to do Ethics Paperwork**
- 2. Public Comment Period**
- 3. ACTION: Approval of Agenda**
The agenda for today’s meeting is presented for approval.
Action: Approve agenda.
- 4. ACTION: Approval of Minutes**
Minutes of the January 31, 2023, meeting is attached and presented for approval.
Action: Approve minutes from previous meeting.
- 5. DERPO Staff Report – Becca Eversole**
 - a. Carteret County CTP Update
 - b. Carbon Reduction Program Update
 - c. SPOT 7.0 Update
 - d. Other DERPO Updates
 - e. Tentative 2023 TAC Schedule (Hybrid: ECC Main Conference Room):
 - i. May 31, 2023
 - ii. July 25, 2023
 - iii. September 26, 2023
 - iv. November 21, 2023
- 6. NCDOT Reports**
 - a. Division 2 – *Len White, Terry Arellano*
 - b. Transportation Planning Division – *Behshad Norowzi*
 - c. Integrated Mobility Division - *Kim Nguyen*

- 7. ACTION: Planning Work Program Final Draft – Becca Eversole**
The Planning Work Program (PWP) serves as the annual budget for the Down East RPO. It lays out the goals of the organization in the 2024 fiscal year, which will begin in July of this year. There are no changes from the first draft of the PWP that was presented in January, but we will need a final vote to approve. The final draft of the PWP is attached to the agenda for your review.
Action: Recommend Final Draft PWP to TAC for approval.
- 8. ACTION: Multimodal Planning Grant Resolution of Support – Becca Eversole**
The NCDOT Integrated Mobility Division, focused on public transportation and nonmotorized transportation, has an annual call to municipalities and counties to create new/updated multimodal, bike, and/or pedestrian plans with the aid of a grant program that covers most of the cost. The Western Carteret towns of Cedar Point, Cape Carteret, Bogue, and Peletier have decided to apply for a Regional Bicycle and Pedestrian Plan, and DERPO has been asked to support their application. A draft resolution of support has been attached to the agenda for your review.
Action: Recommend a formal endorsement of the Western Carteret Bicycle and Pedestrian Plan Grant Application to the TAC.
- 9. Other Business/Discussion**
- 10. Adjournment**

Brandi Robertson
TAC Chair

Don Baumgardner
TCC Chair



Chadwick Howard
TAC Vice-Chair

Beth Bucksot
TCC Vice-Chair

DERPO TCC Regular Meeting, January 24th, 2023; 10:00am

Attendance:

Bill Taylor, Chair – Town of Morehead City

Brandi Robertson, Vice Chair – Town of Araphoe

James Harper – Jones County

Dred Mitchell – Town of Cove City

Chadwick Howard – Craven County

Merrie Alcoke – NC Board of Transportation

Becca Eversole – Eastern Carolina Council

Hemal Shah – NCDOT TPD

Kim Maxey – New Bern MPO

Felicia McRee – New Bern MPO

Mark Eatman – NCDOT IMD

Heather Hildebrandt – NCDOT IMD

Len White – NCDOT Division 2

Diane Hampton – NCDOT Division 2

Behshad Norowzi – NCDOT TPD

Minutes for TAC

Call to Order – Bill Taylor, *Chair TAC opened the meeting at 10:05am.*

- 1. Ethics Awareness & Conflict of Interest Statement** – *no conflicts; the board was reminded of the April to finish their Ethics paperwork.*
- 2. Public Comment Period** – *no public comments.*
- 3. ACTION: Approval of Agenda**
The agenda for today's meeting was presented for approval.
A motion to approve the agenda was made by James Harper, seconded by Merrie Alcoke, and approved unanimously.
- 3. ACTION: Approval of Minutes**
Minutes of the May 24, 2022 meeting was presented for approval.
A motion to approve minutes from previous meeting was made by James Harper, seconded by Dred Mitchell, and approved unanimously.

4. ACTION: Election of Officers

As this was the first TAC meeting of the year, a vote for Chair and Vice Chair is required. Both Chair Bill Taylor and Vice-Chair Brandi Robertson were ineligible for re-election.

A motion to nominate Brandi Robertson for Chair was made by James Harper and seconded by Bill Taylor. No other nominations were made, and Ms. Robertson was elected unanimously. A motion was then made to nominate Chadwick Howard as Vice-Chair by himself and seconded by James Harper. No other nominations were made, and Mr. Howard was elected unanimously. Mr. Howard briefly took over running the meeting until Ms. Robertson joined the meeting.

5. DERPO Staff Report – Becca Eversole

a. *Carteret County CTP Update – Ms. Eversole spoke on progress made on the Carteret County CTP, with the first public meeting being held later that day in Cedar Point. Additional public meetings would be held in February and March, which would coincide with the release of the online Carteret County Transportation Survey.*

b. *2024-33 STIP/SPOT 7.0 Update – Ms. Eversole briefly discussed progress on the next STIP, which has a deadline for swaps of March 17. There are no swaps being considered by the TCC or TAC as all potential swaps are in Carteret County and there was no interest in swaps by the county transportation committee. She also stated that the SPOT Workgroup were continuing to work on details for SPOT 7.0, and that further updates would be made available.*

c. *Census Urban Area Update – Ms. Eversole informed the committee of the recent release of Census numbers for urban areas. These are important to transportation planning organizations as they determine whether a new metropolitan planning organization (MPO) should be created, and how MPO boundaries should be redrawn. There was a small chance that the Morehead City-Atlantic Beach-Emerald Isle urban area would hit 50,000, which would require the creation of an MPO in Carteret County, but the total population was 44,300. The New Bern urban area’s population dipped below 50,000, but the New Bern MPO would continue operating as before. There will be one new MPO in North Carolina: the Pinehurst-Southern Pines urban area in Moore County.*

d. *Other DERPO Updates – Ms. Eversole is continuing to conduct transportation needs meetings with communities throughout the DERPO region, and requested that towns in Pamlico County that had not yet met with her contact her with availability. She briefly discussed attending the N.C. Transportation Summit in Raleigh the previous week, and that she would be attending the quarterly meeting of the N.C. Association of RPO Directors later that week in Albemarle. She also shared tentative dates for TCC and TAC meeting dates in 2023.*

6. NCDOT/Transportation Agency Reports

a. *Division 2 – Len White of NCDOT Division 2 gave updates on current projects underway in the DERPO region, including the Havelock Bypass, the James City upgrades to US 70/Future I-42 (with a completion date of late '23 or early '24 for that project).*

b. Transportation Planning Division – *Hemal Shah of NCDOT Planning spoke about the Craven CTP, which was wrapping up local adoption with votes by the New Bern MPO’s TAC later that week, as well as an endorsement from DERPO’s TAC.*

7. ACTION: RECOMMEND APPROVAL of DRAFT PLANNING WORK PROGRAM (PWP)

The Planning Work Program (PWP) serves as DERPO’s yearly budget and highlights the goals and expected duties of the RPO and its Director over the next fiscal year. Becca Eversole presented the draft PWP. There are a few alterations in budget lines from the previous fiscal due to anticipated work on the Carteret CTP and SPOT 7.0. A motion to approve the draft PWP was made by Merrie Alcock, seconded by Bill Taylor, and approved unanimously.

8. PRESENTATION: CARBON REDUCTION PROGRAM – Heather Hildebrandt

As a result of the Bipartisan Infrastructure Law, significant funding has been made available from the federal government for transportation projects that are designed to reduce overall carbon emissions. A total of \$19 million is available to the rural areas of North Carolina, and we have been asked to submit up to 12 projects to NCDOT for funding consideration. Heather Hildebrandt of NCDOT gave a presentation into the details of the program to the committee.

9. ACTION: RECOMMEND ENDORSEMENT OF CRAVEN COUNTY CTP

The Craven County CTP is currently in the adoption phase, and DERPO is required to give a formal endorsement of the plan. The CTP is the document that identifies the long-range transportation needs for all Craven County. Hemal Shah of NCDOT gave a presentation over specifics of the plan, including maps of the identified needs. A motion was made to endorse the CTP was made by Bill Taylor, seconded by James Harper, and approved unanimously.

10. Other Business/Discussion – *There was no further business or discussion.*

11. Adjournment –*Chair Brandi Robertson adjourned the meeting at 10:35.*

Brandi Robertson
TAC Chair

Don Baumgardner
TCC Chair



Chadwick Howard
TAC Vice-Chair

Beth Bucksot
TCC Vice-Chair

**A RESOLUTION FOR ENDORSEMENT FOR A WESTERN CARTERET REGIONAL
BICYCLE AND PEDESTRIAN PLAN**

WHEREAS, the Transportation Advisory Committee (TAC) is the duly recognized transportation planning policy board for the Down East Rural Planning Organization (DERPO); and

WHEREAS, the North Carolina Department of Transportation's (NCDOT's) Integrated Mobility Division (IMD) provides funding and technical assistance to develop multimodal, bicycle, and/or pedestrian plans; and

WHEREAS, NCDOT may provide grant funding along with matching monies from the Towns of Cape Carteret, Cedar Point, Peletier, and Bogue to develop a regional bicycle and pedestrian plan; and

WHEREAS, the Towns of Cape Carteret, Cedar Point, Peletier, and Bogue are committed to improving walkability and bicycle connectivity within and between their towns; and

WHEREAS, the Towns of Cape Carteret, Cedar Point, Peletier, and Bogue desire to develop a bicycle and pedestrian plan for the purpose of developing a prioritized set of bicycle and pedestrian infrastructure improvements, and corresponding investments to improve the bicycle and pedestrian network for their residents,

WHEREAS, a regional bicycle and pedestrian plan for western Carteret County is consistent with the local land use plans, DERPO transportation needs, and the statewide transportation plan; and

NOW, THEREFORE BE IT RESOLVED that the DERPO TAC hereby endorses the application for a regional bicycle and pedestrian plan for western Carteret County. A motion was made by XXX and seconded by XXX for the endorsement of the resolution, and upon being put to a vote was unanimously adopted on the 4th day of April 2023.

Brandi Robertson
Chair, DERPO TAC

Becca Eversole
DERPO Secretary

FY 2024 (July 1, 2023-June 30, 2024)
PLANNING WORK PROGRAM
ANNUAL FUNDING SOURCES TABLE
Down East RPO

TASK CODE	WORK CATEGORY	RPO PROGRAM FUNDS			
		LOCAL 20%	State 0%	FEDERAL 80%	TOTAL
I. DATA COLLECTION AND ASSESSMENT					
I-1	DATA COLLECTION AND ASSESSMENT	\$ 1,000	\$ -	\$ 4,000	\$ 5,000
I-1.1	Highway				
I-1.2	Other Modes				
I-1.3	Socioeconomic				
I-1.4	Title VI				
II. TRANSPORTATION PLANNING					
II-1	COMPREHENSIVE TRANSPORTATION PLAN (CTP)	\$ 3,200	\$ -	\$ 12,800	\$ 16,000
II-1.1	Develop CTP Vision				
II-1.2	Conduct CTP Needs Assessment				
II-1.3	Analyze Alternatives and Environmental Screening				
II-1.4	Develop Final Plan				
II-1.5	Adopt Plan				
II-2	PRIORITIZATION	\$ 4,000	\$ -	\$ 16,000	\$ 20,000
II-2.1	Project Prioritization				
II-3	PROGRAM AND PROJECT DEVELOPMENT	\$ 2,000	\$ -	\$ 8,000	\$ 10,000
II-3.1	STIP Participation				
II-3.2	Merger / Project Development				
II-4	GENERAL TRANSPORTATION PLANNING	\$ 3,000	\$ -	\$ 12,000	\$ 15,000
II-4.1	Regional and Statewide Planning				
II-4.2	Special Studies, Projects and Other Trainings				
III. ADMINISTRATION OF TRANSPORTATION PLANNING AND POLICIES					
III-1	ADMINISTRATIVE ACTIVITIES	\$ 3,200	\$ -	\$ 12,800	\$ 16,000
III-1.1	Administrative Documents				
III-1.2	TCC / TAC Work Facilitation; Ethics Compliance				
III-1.3	Program Administration				
IV. DIRECT COSTS					
IV-1	PROGRAMMATIC DIRECT CHARGES	\$ 2,904	\$ -	\$ 11,615	\$ 14,519
IV-1.1	Program-wide Direct Costs				
IV-2	ADVERTISING	\$ 50	\$ -	\$ 200	\$ 250
IV-2.1	News Media Ads				
IV-3	LODGING, MEALS, INCIDENTALS	\$ 300	\$ -	\$ 1,200	\$ 1,500
IV-3.1	Hotel Costs				
IV-3.2	Meal Costs				
IV-3.3	Incidentals				
IV-4	POSTAGE	\$ 20	\$ -	\$ 80	\$ 100
IV-4.1	Mailings				
IV-5	REGISTRATION / TRAINING	\$ 300	\$ -	\$ 1,200	\$ 1,500
IV-5.1	Conference Registration				
IV-5.2	Meeting / Workshop / Training Fees				
IV-6	TRAVEL	\$ 1,000	\$ -	\$ 4,000	\$ 5,000
IV-6.1	Mileage Reimbursement				
IV-6.2	Car Rental Costs				
IV-6.3	Other Travel Expenses				
V. INDIRECT COSTS					
V-1	INDIRECT COSTS	\$ 7,000	\$ -	\$ 28,000	\$ 35,000
V-1.1	Incurred Indirect Costs				
RPO OPERATIONAL EXPENSE TOTAL		\$ 27,974	\$ -	\$ 111,895	\$ 139,869

Approved by the TAC on: _____ 20__

Signature, TAC Chairman

Signature, RPO Secretary

Q1 Amendment		
Date: Day/Month/20XX		
Original Budgeted Amount	Net Change	New 1st Quarter Budgeted Amount
I. DATA COLLECTION AND ASSESSMENT		
\$ 5,000		\$ 5,000
Provide explanation for moving funds from one category to another.		
II. TRANSPORTATION PLANNING		
\$ 16,000		\$ 16,000
Provide explanation for moving funds from one category to another.		
\$ 20,000		\$ 20,000
Provide explanation for moving funds from one category to another.		
\$ 10,000		\$ 10,000
Provide explanation for moving funds from one category to another.		
\$ 15,000		\$ 15,000
Provide explanation for moving funds from one category to another.		
III. ADMINISTRATION OF TRANS PLANNING & POLICES		
\$ 16,000		\$ 16,000
Provide explanation for moving funds from one category to another.		
IV. DIRECT COSTS		
\$ 14,519		\$ 14,519
Provide explanation for moving funds from one category to another.		
\$ 250		\$ 250
Provide explanation for moving funds from one category to another.		
\$ 1,500		\$ 1,500
Provide explanation for moving funds from one category to another.		
\$ 100		\$ 100
Provide explanation for moving funds from one category to another.		
\$ 1,500		\$ 1,500
Provide explanation for moving funds from one category to another.		
\$ 5,000		\$ 5,000
Provide explanation for moving funds from one category to another.		
V. INDIRECT COSTS		
\$ 35,000		\$ 35,000
Provide explanation for moving funds from one category to another.		
\$ 139,869	\$ -	\$ 139,869

Q2 Amendment		
Date: Day/Month/20XX		
Original Budget With Previous Q Amendment(s)	Net Change	New 2nd Quarter Budgeted Amount
I. DATA COLLECTION AND ASSESSMENT		
\$ 5,000		\$ 5,000
Provide explanation for moving funds from one category to another.		
II. TRANSPORTATION PLANNING		
\$ 16,000		\$ 16,000
Provide explanation for moving funds from one category to another.		
\$ 20,000		\$ 20,000
Provide explanation for moving funds from one category to another.		
\$ 10,000		\$ 10,000
Provide explanation for moving funds from one category to another.		
\$ 15,000		\$ 15,000
Provide explanation for moving funds from one category to another.		
III. ADMINISTRATION OF TRANS PLANNING & POLICES		
\$ 16,000		\$ 16,000
Provide explanation for moving funds from one category to another.		
IV. DIRECT COSTS		
\$ 14,519		\$ 14,519
Provide explanation for moving funds from one category to another.		
\$ 250		\$ 250
Provide explanation for moving funds from one category to another.		
\$ 1,500		\$ 1,500
Provide explanation for moving funds from one category to another.		
\$ 100		\$ 100
Provide explanation for moving funds from one category to another.		
\$ 1,500		\$ 1,500
Provide explanation for moving funds from one category to another.		
\$ 5,000		\$ 5,000
Provide explanation for moving funds from one category to another.		
V. INDIRECT COSTS		
\$ 35,000		\$ 35,000
Provide explanation for moving funds from one category to another.		
\$ 139,869	\$ -	\$ 139,869

Q3		
Date: Day/Month/20XX		
Original Budget With Previous Q Amendment(s)	Net Change	New 3rd Quarter Budgeted Amount
I. DATA COLLECTION AND ASSESSMENT		
\$ 5,000		\$ 5,000
Provide explanation for moving funds from one category to another.		
II. TRANSPORTATION PLANNING		
\$ 16,000		\$ 16,000
Provide explanation for moving funds from one category to another.		
\$ 20,000		\$ 20,000
Provide explanation for moving funds from one category to another.		
\$ 10,000		\$ 10,000
Provide explanation for moving funds from one category to another.		
\$ 15,000		\$ 15,000
Provide explanation for moving funds from one category to another.		
III. ADMINISTRATION OF TRANS PLANNING & POLICES		
\$ 16,000		\$ 16,000
Provide explanation for moving funds from one category to another.		
IV. DIRECT COSTS		
\$ 14,519		\$ 14,519
Provide explanation for moving funds from one category to another.		
\$ 250		\$ 250
Provide explanation for moving funds from one category to another.		
\$ 1,500		\$ 1,500
Provide explanation for moving funds from one category to another.		
\$ 100		\$ 100
Provide explanation for moving funds from one category to another.		
\$ 1,500		\$ 1,500
Provide explanation for moving funds from one category to another.		
\$ 5,000		\$ 5,000
Provide explanation for moving funds from one category to another.		
V. INDIRECT COSTS		
\$ 35,000		\$ 35,000
Provide explanation for moving funds from one category to another.		
\$ 139,869	\$ -	\$ 139,869

Amendment	
Day/Month/20XX	
Net Change	New 3rd Quarter Budgeted Amount
SECTION AND ASSESSMENT	
	\$ 5,000
Provide explanation for moving funds from one category to another.	
TRANSPORTATION PLANNING	
	\$ 16,000
Provide explanation for moving funds from one category to another.	
	\$ 20,000
Provide explanation for moving funds from one category to another.	
	\$ 10,000
Provide explanation for moving funds from one category to another.	
	\$ 15,000
Provide explanation for moving funds from one category to another.	
TRANS PLANNING & POLICES	
	\$ 16,000
Provide explanation for moving funds from one category to another.	
DIRECT COSTS	
	\$ 14,519
Provide explanation for moving funds from one category to another.	
	\$ 250
Provide explanation for moving funds from one category to another.	
	\$ 1,500
Provide explanation for moving funds from one category to another.	
	\$ 100
Provide explanation for moving funds from one category to another.	
	\$ 1,500
Provide explanation for moving funds from one category to another.	
	\$ 5,000
Provide explanation for moving funds from one category to another.	
INDIRECT COSTS	
	\$ 35,000
Provide explanation for moving funds from one category to another.	
\$ -	\$ 139,869

Q4 Amendment		
Date: Day/Month/20XX		
Original Budget With Previous Q Amendment(s)	Net Change	New 4th Quarter Budgeted Amount
I. DATA COLLECTION AND ASSESSMENT		
\$ 5,000		\$ 5,000
Provide explanation for moving funds from one category to another.		
II. TRANSPORTATION PLANNING		
\$ 16,000		\$ 16,000
Provide explanation for moving funds from one category to another.		
\$ 20,000		\$ 20,000
Provide explanation for moving funds from one category to another.		
\$ 10,000		\$ 10,000
Provide explanation for moving funds from one category to another.		
\$ 15,000		\$ 15,000
Provide explanation for moving funds from one category to another.		
III. ADMINISTRATION OF TRANS PLANNING & POLICES		
\$ 16,000		\$ 16,000
Provide explanation for moving funds from one category to another.		
IV. DIRECT COSTS		
\$ 14,519		\$ 14,519
Provide explanation for moving funds from one category to another.		
\$ 250		\$ 250
Provide explanation for moving funds from one category to another.		
\$ 1,500		\$ 1,500
Provide explanation for moving funds from one category to another.		
\$ 100		\$ 100
Provide explanation for moving funds from one category to another.		
\$ 1,500		\$ 1,500
Provide explanation for moving funds from one category to another.		
\$ 5,000		\$ 5,000
Provide explanation for moving funds from one category to another.		
V. INDIRECT COSTS		
\$ 35,000		\$ 35,000
Provide explanation for moving funds from one category to another.		
\$ 139,869	\$ -	\$ 139,869

FY 2024 (July 1, 2023-June 30, 2024)

PLANNING WORK PROGRAM

Narrative

Down East RPO

I. DATA COLLECTION AND ASSESSMENT

I-1 DATA COLLECTION AND ASSESSMENT

\$ 5,000.00

I-1.1 Highway

Perform traffic counts and crash data analysis at local governments' request.

I-1.2 Other Modes

Assist municipalities with Bike/Ped grants. Attend East Coast Greenway and Mountains to Sea Trail meetings. Attend County Transit Agency TAB meetings. Perform cyclist and pedestrian counts at NCDOT and local governments' request.

I-1.3 Socioeconomic

Update demographic data for all counties. Update GIS maps for local governments.

I-1.4 Title VI

Update and implement Title VI plan for DERPO.

II. TRANSPORTATION PLANNING

II-1 COMPREHENSIVE TRANSPORTATION PLAN (CTP) DEVELOPMENT

\$ 16,000.00

II-1.1 Develop CTP Vision

Work with NCDOT TPD staff and Carteret CTP Committees to develop CTP vision.

II-1.2 Conduct CTP Needs Assessment

Analyze deficiencies in existing Carteret CTP to include in new plan.

II-1.3 Analyze Alternatives and Environmental Screening

Analyze alternative routes for various potential projects. Coordinate consensus for County and Municipalities for Carteret CTP.

II-1.4 Develop Final Plan

Assist in creating/developing CTP maps; Hold Public Meetings to review CTP. Review Carteret CTP draft maps. Review draft report.

II-1.5 Adopt Plan

If necessary, begin Carteret CTP adoption process.

II-2 PRIORITIZATION

\$ 20,000.00

II-2.1 Project Prioritization

Complete any remaining work to update 2024-33 STIP. Submit new projects for scoring in SPOT 7.0 prioritization. Review project data review. Set up methodology subcommittee to discuss and finalize methodology for local input points. Give local input points to selected projects, conduct public participation for review of local input points. Any additional work for SPOT 7.0 not specified.

II-3 PROGRAM AND PROJECT DEVELOPMENT

\$ 10,000.00

II-3.1 STIP Participation

Review status of projects in STIP.

II-3.2 Merger / Project Development

Attend Merger, Scoping, Planning and Public meetings for the following funded projects: U-5740/U-5876; R-5727; R-5816; U-3431; R-2531; U-6058; R-5858; B-4863; R-5884/R-5886/R-5944; R-4746; R-5885; R-5948; R-5852; R-5941; R-5945; R-5946; R-5962, plus any other projects within the DERPO region.

II-4 GENERAL TRANSPORTATION PLANNING

\$ 15,000.00

II-4.1 Regional and Statewide Planning

FY 2024 (July 1, 2023-June 30, 2024)

PLANNING WORK PROGRAM

Narrative

Down East RPO

Attend NCARPO quarterly meetings and NCAMPO conference. Attend Highway 17/64 Association and Highway 70/I-42 Corridor meetings. Stay up to date on Joint Legislative Transportation Oversight Committee meetings. Attend neighboring MPO TCC and TAC meetings. Attend County Transportation Committee meetings. Attend NCDOT Board of Transportation meetings.

II-4.2 Special Studies, Projects and Other Trainings

Continue working on existing and emerging corridor studies, including the New Bern US 17 Bypass Extension.

III. ADMINISTRATION OF TRANSPORTATION PLANNING AND POLICIES

III-1 ADMINISTRATIVE ACTIVITIES

\$ 16,000.00

III-1.1 Administrative Documents

Prepare, obtain approval, and submit PWP, and needed amendments; Prepare and submit Quarterly Reports and Final Yearly Narrative; Update MOU, committee bylaws, and PIP as needed.

III-1.2 TCC / TAC Work Facilitation; Ethics Compliance

Prepare minutes, agendas, materials, speakers, etc. for and hold TCC and TAC meetings. Inform TAC of Ethics information and deadlines. Assist TAC members with Ethics forms. Help recruit new members for TAC and TCC and determine quorum for each meeting.

III-1.3 Program Administration

Provide transportation information and data. Provide regular newsletter updating committee members and greater public on DERPO activities. Contact NCDOT staff concerning questions from, officials, citizens and TAC /TCC members. Phone calls, emails, etc. Maintain general correspondence with local transportation stakeholders, including NCDOT, local governments, and agencies/commissions.

IV. DIRECT COSTS

IV-1 PROGRAMMATIC DIRECT CHARGES

\$ 14,519.00

IV-1.1 Program-wide Direct Costs

APA/AICP Membership Dues, Rent, Legal Fees, Telephone, Broadband, Office Supplies, IT System Administration, Maintenance & Repairs, Computer Related Purchase, and Copier Costs.

IV-2 ADVERTISING

\$ 250.00

IV-2.1 News Media Ads

Advertising costs for Public Hearings, Workshops, Surveys, etc.

IV-3 LODGING, MEALS, INCIDENTALS

\$ 1,500.00

IV-3.1 Hotel Costs

Lodging costs while on overnight or extended travel to: Quarterly NCAMPO meetings; 2024 NC Transportation Summit in Raleigh; 2024 NCAMPO Conference. Any additional lodging costs for travel for training, conferences, etc.

IV-3.2 Meal Costs

Meal costs while on overnight or extended travel to: Quarterly NCAMPO meetings; 2024 NC Transportation Summit in Raleigh; 2024 NCAMPO Conference. Any additional meal costs for travel for training, conferences, etc.

IV-3.3 Incidentals

Hotel parking, tips, etc.

IV-4 POSTAGE

\$ 100.00

FY 2024 (July 1, 2023-June 30, 2024)
PLANNING WORK PROGRAM
Narrative
Down East RPO

IV-4.1 Mailings	
Costs for mailings for RPO projects (surveys, notices, etc.).	
IV-5 REGISTRATION / TRAINING	\$ 1,500.00
IV-5.1 Conference Registration	
Registration fees to attend: 2024 NC Transportation Summit in Raleigh; 2024 NCAMPO Conference; any other necessary or beneficial conferences.	
IV-5.2 Meeting / Workshop / Training Fees	
IV-6 TRAVEL	\$ 5,000.00
IV-6.1 Mileage Reimbursement	
Reimbursement for total miles traveled.	
IV-6.2 Car Rental Costs	
IV-6.3 Other Travel Expenses	
Any fees related to any scheduled travel for the fiscal year.	
V. INDIRECT COSTS	
V-1 INDIRECT COSTS APPROVED BY COGNIZANT AGENCY	\$ 35,000.00
V-1.1 Incurred Indirect Costs	
Indirect costs incurred for the RPO program.	
RPO OPERATIONAL EXPENSE TOTAL	\$ 139,869.00


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Users Guide

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Contract Number: C204177 Division: 2 TIP Number: R-1015 Length: 10.353 miles NCDOT Contact: Brad T. McMannen, PE Location Description: US-70 (HAVELOCK BYPASS) FROM NORTH OF PINE GROVE TO NORTH OF CARTERET COUNTY LINE. Contractor Name: BALFOUR BEATTY INFRASTRUCTURE INC Contract Amount: \$167,243,715.65 Work Began: 09/30/2019 Original Completion Date: 05/13/2024 Latest Payment Thru: 02/22/2023 Latest Payment Date: 03/03/2023	Route: US-70 County: Carteret Federal Aid Number: NHF-0070(049) NCDOT Contact No: (252)649-6520 Letting Date: 07/16/2019 Revised Completion Date: Construction Progress: 59.64%
Contract Number: C204372 Division: 2 TIP Number: B-4863 Length: 0.853 miles NCDOT Contact: Brad T. McMannen, PE Location Description: BRIDGE #73 AND #96 OVER THE STRAITS AT HARKERS ISLAND ON SR-1335 (ISLAND RD). Contractor Name: BALFOUR BEATTY INFRASTRUCTURE INC Contract Amount: \$59,995,745.96 Work Began: 08/30/2021 Original Completion Date: 10/28/2025 Latest Payment Thru: 03/07/2023 Latest Payment Date: 03/17/2023	Route: SR-1335 County: Carteret Federal Aid Number: BRSTP-1335(4) NCDOT Contact No: (252)649-6520 Letting Date: 07/20/2021 Revised Completion Date: Construction Progress: 65.22%
Contract Number: DB00513 Division: 2 TIP Number: Length: 5.45 miles NCDOT Contact: Brad T. McMannen, PE Location Description: BEAUFORT/CARTERET COUNTY Contractor Name: ONSLOW GRADING & PAVING INC Contract Amount: \$1,498,887.91 Work Began: 05/05/2022 Original Completion Date: 02/09/2023 Latest Payment Thru: 11/15/2022 Latest Payment Date: 11/22/2022	Route: SR-1299, SR-1312, SR-1493 County: Carteret Federal Aid Number: STATE FUNDED NCDOT Contact No: (252)649-6520 Letting Date: 09/22/2021 Revised Completion Date: Construction Progress: 71.57%
Contract Number: DB00538 Division: 2 TIP Number: R-5816 Length: 0.097 miles NCDOT Contact: Brad T. McMannen, PE Location Description: NC 58 (FORT MACON ROAD) AT SR 1182 (ATLANTIC BEACH CAUSEWAY) Contractor Name: MILITARY & FEDERAL CONSTRUCTION CO Contract Amount: \$1,434,583.07 Work Began: 10/24/2022 Original Completion Date: 07/11/2024 Latest Payment Thru: 12/15/2022 Latest Payment Date: 12/19/2022	Route: NC-58 County: Carteret Federal Aid Number: STATE FUNDED NCDOT Contact No: (252)649-6520 Letting Date: 09/14/2022 Revised Completion Date: Construction Progress: 0.65%

Contract Number: DB00545	Route: US-70
Division: 2	County: Carteret
TIP Number:	
Length: 6.17 miles	Federal Aid Number: STATE FUNDED
NCDOT Contact: Brad T. McMannen, PE	NCDOT Contact No: (252)649-6520
Location Description: CARTERET COUNTY	
Contractor Name: BARNHILL CONTRACTING CO	
Contract Amount: \$0.00	
Work Began: 03/20/2023	Letting Date: 10/26/2022
Original Completion Date: 11/15/2024	Revised Completion Date:
Latest Payment Thru:	
Latest Payment Date:	Construction Progress: 0%



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<p>Contract Number: C204177 Division: 2 TIP Number: R-1015 Length: 10.353 miles NCDOT Contact: Brad T. McMannen, PE Location Description: US-70 (HAVELOCK BYPASS) FROM NORTH OF PINE GROVE TO NORTH OF CARTERET COUNTY LINE. Contractor Name: BALFOUR BEATTY INFRASTRUCTURE INC Contract Amount: \$167,243,715.65 Work Began: 09/30/2019 Original Completion Date: 05/13/2024 Latest Payment Thru: 02/22/2023 Latest Payment Date: 03/03/2023</p>	<p>Route: US-70 County: Craven Federal Aid Number: NHF-0070(049) NCDOT Contact No: (252)649-6520 Letting Date: 07/16/2019 Revised Completion Date: Construction Progress: 59.64%</p>
<p>Contract Number: C204225 Division: 2 TIP Number: R-5777A, R-5777B, U-5713 Length: 5.1 miles NCDOT Contact: Wendi O. Johnson, PE Location Description: US-70 FROM THE NEUSE RIVER BRIDGE TO EAST OF THURMAN RD IN JAMES CITY. Contractor Name: BALFOUR BEATTY INFRASTRUCTURE INC Contract Amount: \$203,300,000.00 Work Began: 10/22/2019 Original Completion Date: 09/07/2023 Latest Payment Thru: 02/22/2023 Latest Payment Date: 03/14/2023</p>	<p>Route: US-70 County: Craven Federal Aid Number: FEDERAL FUNDED NCDOT Contact No: (252)439-2800 Letting Date: 09/10/2019 Revised Completion Date: 12/17/2024 Construction Progress: 32.99%</p>
<p>Contract Number: DB00533 Division: 2 TIP Number: BP2-R019 Length: 0.114 miles NCDOT Contact: Sarah F. Lentine Location Description: CRAVEN COUNTY Contractor Name: S T WOOTEN CORPORATION Contract Amount: \$1,207,249.25 Work Began: 10/10/2022 Original Completion Date: 06/06/2023 Latest Payment Thru: 03/15/2023 Latest Payment Date: 03/20/2023</p>	<p>Route: SR-1621 County: Craven Federal Aid Number: STATE FUNDED NCDOT Contact No: (252)830-3495 Letting Date: 07/27/2022 Revised Completion Date: Construction Progress: 93.5%</p>
<p>Contract Number: DB00544 Division: 2 TIP Number: Length: 0.398 miles NCDOT Contact: Brad T. McMannen, PE Location Description: SR 1700 (ADAMS CREEK ROAD) OVER CLUB FOOT CREEK Contractor Name: TRADER CONSTRUCTION CO Contract Amount: \$3,249,909.20 Work Began: 12/09/2022 Original Completion Date: 08/30/2023 Latest Payment Thru: 03/20/2023 Latest Payment Date: 03/23/2023</p>	<p>Route: SR-1700 County: Craven Federal Aid Number: STATE FUNDED NCDOT Contact No: (252)649-6520 Letting Date: 11/09/2022 Revised Completion Date: Construction Progress: 48.91%</p>

Contract Number: DB00547	Route: SR-1100, SR-1101, SR-1112 SR-1114, SR-1115, SR-1121 SR-1145, SR-1163, SR-1168 SR-1181, SR-1197, SR-1198 SR-1315, SR-1316, SR-1317 SR-1320, SR-1336, SR-1919 SR-1946, SR-1967, SR-1968 SR-1969, SR-2008, SR-2011 US-17B
Division: 2	County: Craven
TIP Number:	
Length: 20.2 miles	Federal Aid Number: STATE FUNDED
NCDOT Contact: Jon Aaron Bullard, PE	NCDOT Contact No: (252)527-0053
Location Description: CRAVEN AND JONES COUNTY	
Contractor Name: BARNHILL CONTRACTING CO	
Contract Amount: \$3,761,860.75	
Work Began: 02/21/2023	Letting Date: 11/23/2022
Original Completion Date: 02/15/2025	Revised Completion Date:
Latest Payment Thru: 03/15/2023	
Latest Payment Date: 03/22/2023	Construction Progress: 31.52%



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Contract Number: DB00547	Route: SR-1100, SR-1101, SR-1112 SR-1114, SR-1115, SR-1121 SR-1145, SR-1163, SR-1168 SR-1181, SR-1197, SR-1198 SR-1315, SR-1316, SR-1317 SR-1320, SR-1336, SR-1919 SR-1946, SR-1967, SR-1968 SR-1969, SR-2008, SR-2011 US-17B
Division: 2	County: Jones
TIP Number:	Federal Aid Number: STATE FUNDED
Length: 20.2 miles	NCDOT Contact No: (252)527-0053
NCDOT Contact: Jon Aaron Bullard, PE	
Location Description: CRAVEN AND JONES COUNTY	
Contractor Name: BARNHILL CONTRACTING CO	
Contract Amount: \$3,761,860.75	
Work Began: 02/21/2023	Letting Date: 11/23/2022
Original Completion Date: 02/15/2025	Revised Completion Date:
Latest Payment Thru: 03/15/2023	
Latest Payment Date: 03/22/2023	Construction Progress: 31.52%



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Contract Number: C204217	Route: NC-55
Division: 2	County: Pamlico
TIP Number: B-4593	
Length: 0.284 miles	Federal Aid Number: 0055072
NCDOT Contact: Brad T. McMannen, PE	NCDOT Contact No: (252)649-6520
Location Description: BRIDGE #38 OVER TRENT CREEK ON NC-55.	
Contractor Name: S T WOOTEN CORPORATION	
Contract Amount: \$5,076,017.34	
Work Began: 09/06/2022	Letting Date: 07/19/2022
Original Completion Date: 02/11/2025	Revised Completion Date:
Latest Payment Thru: 03/08/2023	
Latest Payment Date: 03/16/2023	Construction Progress: 49.8%



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NCDOT TPD NEWS



NCDOT TPD Down East RPO Newsletter

March 2023

Craven County CTP

Craven County, municipalities and New Bern MPO Adopted, Down East RPO endorsed Craven County CTP. BOT adoption is scheduled for May 2023.

https://connect.ncdot.gov/projects/planning/Pages/CTP-Details.aspx?study_id=Craven%20County

Carteret County CTP

Three public workshops were held on January 31st, February 28th, and March 7th to gather public input for Carteret County CTP.

English and Spanish language web based survey has been launched. The survey was launched on February 28th and will close on April 30th.

metroquestsurvey.com/English

metroquestsurvey.com/Spanish

N.C. Freight Plan

The Statewide Multimodal Freight Plan Update was adopted by NCDOT Board of Transportation on February 7, 2023. The plan can be viewed on the following website: <https://connect.ncdot.gov/projects/planning/Statewide-Freight-Plan/Pages/default.aspx>

North Carolina Truck Network and Restrictions

Information can be found on line for designated truck routes: [Truck Network and Restrictions \(ncdot.gov\)](https://connect.ncdot.gov/business/trucking/Pages/Truck-Network-and-Restrictions.aspx) (<https://connect.ncdot.gov/business/trucking/Pages/Truck-Network-and-Restrictions.aspx>) There is also a link to “Posted Roads”, a system which records any secondary road on the State Highway System that is unable to carry heavy vehicles or equipment: [Posted Roads \(ncdot.gov\)](https://connect.ncdot.gov/resources/Asset-Management/Pages/Posted-Roads.aspx) (<https://connect.ncdot.gov/resources/Asset-Management/Pages/Posted-Roads.aspx>)

“Connecting people, products and places safely and efficiently with customer focus, accountability and environmental sensitivity to enhance the economy and vitality of North Carolina...”

- NCDOT Mission Statement

FHWA News

USDOT Responds to Roadway Safety Crisis

In response to the unacceptable increases in roadway fatalities, USDOT has committed to the [National Roadway Safety Strategy](#) (NRSS), a comprehensive strategy of priority actions to significantly reduce serious injuries and deaths while working toward zero roadway fatalities. At its core, the NRSS adopts a Department-wide [Safe System Approach](#) focused on five key objectives: safer people, safer roads, safer vehicles, safer speeds, and post-crash care. One year after the launch of the strategy, recent efforts include: A [2023 report](#) documenting progress on 29 actions and announcing 14 new ones for the next year. An [online dashboard](#) also offers current information. [Interactive maps](#) that illustrate the significant impacts to communities of motor vehicle-involved deaths of drivers, passengers, and people outside of vehicles who were walking, biking, or rolling.

Multimodal Planning Grants 2024

The N.C. Department of Transportation is accepting applications for the [2023 Multimodal Planning Grant Program](#), which provides planning funds for identifying bike and walking paths and transit connections.

The plans would address a comprehensive strategy, rather than a single project, for expanding bicycle and pedestrian opportunities in a community. The plans may address facilities, programs, policies and design guidelines that encourage safe walking and bicycling.

The deadline for applications to be submitted electronically is **5 p.m. April 10**. Award recipients are expected to be notified by July.

Contact Us

Contact Us

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NCDOT TPD

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Upcoming	Date
Last day to submit adopted FY 24 UPWP with resolution, 5-year planning calendar, and MPO self-certification of long-range planning. Documents are to be submitted with separate uploads for UPWP, self-certification, and 5-year work plan	March 31, 2023
Last day to submit revisions to TPD for FY 23 UPWP with signatures	April 19, 2023
3rd Quarter 5303 Claim (January 1, 2023 to March 31, 2023) due	April 28, 2023
3rd Quarter invoice and work summary due	May 10, 2023

Statewide Plans

- NC Moves 2050 Plan—<https://www.ncdot.gov/initiatives-policies/Transportation/nc-2050-plan/Pages/default.aspx>
- NCDOT Strategic Transportation Corridors—<https://www.ncdot.gov/initiatives-policies/Transportation/strategic-corridors/Pages/default.aspx>
- NCDOT Comprehensive State Rail Plan (25-Year Vision) - <https://www.ncdot.gov/divisions/rail/Pages/rail-plan.aspx>
- NC Statewide Multimodal Freight Plan (2023) - <https://connect.ncdot.gov/projects/planning/Statewide-Freight-Plan/Pages/default.aspx>
- Great Trails State Plan—<https://www.ncdot.gov/divisions/integrated-mobility/multimodal-planning/great-trails-state/Pages/default.aspx>
- Statewide Pedestrian & Bicycle Plan (2013) - <https://www.ncdot.gov/bikeped/walkbikenc/default.aspx>
- Connecting North Carolinians to Opportunities (Public Transportation Strategic Plan—2018) - <https://www.ncdot.gov/divisions/Integrated-mobility/public-transit-services/statewide-strategic-plan/Documents/december-2018-strategic-plan.pdf>
- NCDOT Resilience Strategy Report (2021) - [Department-of-Transportation-2021-Resilient-Strategy-Report.pdf \(nc.gov\)](#)

Helpful Links: To learn more, click on the following links or do an internet search using “NCDOT: and names in black:

- ncdot.gov—NCDOT home page
- <https://drivenc.gov/> - Real-Time Traffic
- <https://www.ncdot.gov/contact/Pages/form.aspx?UnitName=pothole&sourceUrl=/contact/> - Report a pothole
- [NCDOT Annual Average Daily Traffic \(AADT\) Mapping Application \(arcgis.com\)](#) - Interactive Annual Average Daily Traffic Map
- <https://www.ncdot.gov/initiatives-policies/transportation/stip/Pages/default.aspx>—NCDOT: State Transportation Improvement Program
- <https://www.ncdot.gov/bikeped/ncbikeways/default.aspx>—Interactive Bicycle Routes Map
- <https://connect.ncdot.gov/resources/State-Mapping/Pages/Traffic-Survey-Group.aspx>—Links to all traffic count data information - **The FAMPO area is counted during even years and released in August of the following year.**