

President Bender called the meeting to order at 6:30 p.m. 2nd Vice President Robinson gave the invocation.

President Bender gave his condolences to Commissioner Cavanaugh in the recent passing of the Carteret County Human Resource Director, Jaime Long.

President Bender announced the resignation of Mrs. Pat Prescott and thanked her for her years of service. Pamlico County appointed Commissioner Ed Riggs.

2. Adopt Agenda – Jay Bender, President

Commissioner Heath motioned to approve the agenda, seconded by Commissioner Wiggins, and motion was approved unanimously.

3. Consent Agenda – Jay Bender, President

- a. **Minutes** – Executive Committee Meeting – February 9, 2023
- b. **Contribution Based Benefit Cap Report**
- c. **C.E.D.S./Economic Development Update**
- d. **Community Planning/Technical Assistance Update**
- e. **Area Agency on Aging Update**
- f. **Transportation Update**

Commissioner Taylor motioned to approve the consent agenda, seconded by Commissioner Best, and motion was approved unanimously.

4. Budget & Audit Committee Report – Shane Turney, Treasurer

- a. **Check Register**
- b. **Financial Statements**
- c. **Budget Amendment #2**
- d. **Committee Information & Recommendations**

Treasurer Turney stated the Budget & Audit Committee met before the Executive Committee and reviewed the check register, financial statements, budget amendment #2 and a draft budget in further detail. Budget & Audit Committee recommend approving budget amendment #2 to the Executive Committee.

Budget amendment #2 was brought forward by motion of the committee and was approved.

5. Draft Strategic Goals for 2023-2024 – David Bone, Executive Director

Executive Director Bone presented draft strategic goals that were comprised of the results of the SWOT analyses referred by the Executive Committee on February 9, 2023

and the ECC staff on March 13, 2023. Executive Director Bone suggested this needs to be updated yearly when the budget is being compiled and is the first step to a 5 year plan. There was consensus to review the draft priorities at the May 11th Executive Committee meeting and to have the General Membership Board consider them at its June 9, 2023 meeting.

6. Officers Nominating Committee – Jay Bender, President

President Bender named the nominating committee as the following: Bennie Heath (Greene County), Patty Leonard (Craven County), Ryan Kelley (Carteret County), Roland Best (Lenoir County), Steve Wiggins (Wayne County), Evelyn Paul (Pamlico County), Jay Bender (Jones County) and a representative still to be confirmed for Duplin County.

7. Executive Director’s Report – David Bone, Executive Director

Executive Director Bone stated he has met with the Town Managers of Kinston and Swansboro. The Area Agency on Aging closed the grocery reimbursement program to new applicants on April 3rd. May is Older Americans Month, and the AAA will be assisting in Elder Abuse Awareness events across the region. The Auditor is to begin work on FY 2022 audit soon. March 17th is the deadline to submit projects to STIP (Strategic Transportation Improvement Plan) for the RPOs (Rural Planning Organization). The Craven County Comprehensive Transportation Plan has been submitted to the State Transportation Board and is waiting approval in May. The RPOs submitted several applications for the NCDOT Carbon Reduction Program throughout the region. Community Planner Holly Craighead taught a 2-day Grant Writing workshop on March 20th and 21st. Senior Community Planner Carlton Gideon has been working on 160D reviews for Vanceboro, Bogue, and Pink Hill. ECC staff and Colliers Engineering are working on a Master Plan and Park master Plan for the Town of Beulaville. Ms. Craighead is working on a Rural Transformation Grant application for the Town of Faison. The ECC has been working with a consultant and staff members from other Councils of Government to develop a statewide curriculum for disaster recovery training to be provided to local governments. ECC is working with Upper Coastal Plain to hold a workshop for interested communities to begin working on resiliency/disaster recovery priorities. ECC offers Stormwater Ordinances review in-house. ECC has a partnership with NCSU Institute for Emerging Issues to make sure all counties in our region have a Digital Inclusion Plan. ECC is helping search for a Town Clerk for the Town of Dover.

8. Member Comments

9. Adjournment



Commissioner Taylor motioned to adjourn the meeting, seconded by Commissioner Best, and motion carried unanimously.

Respectfully Submitted,

Jay Benders, President

David Bone, Executive Director