



Executive Committee Meeting

6:30 p.m. - Thursday, May 11, 2023

Third Floor Conference Room

233 Middle Street, New Bern, NC

Or by Zoom:

<https://us06web.zoom.us/meeting/register/tZYpcuGgrzlsGtNwKQCMqV5WGgrGusUCDIXb>

Minutes

Executive Committee in Attendance:

Bob Cavanaugh, Carteret County Commissioner
Jay Bender, President
Shane Turney, Treasurer
Ed Riggs, 1st Vice President
Steve Wiggins, Town of Mount Olive Commissioner
Frank Emory, Jones County Commissioner
Bennie Heath, Greene County Commissioner
Kyle DeHaven, Greene County Manager (via Zoom)

General Membership Board in Attendance:

Danny Wooten, Town of Vandemere representative
Ryan Kelley, Town of Indian Beach Commissioner
Loriene Washington, Town of Snow Hill Commissioner

ECC Staff in Attendance:

David Bone, Executive Director
Melinda McGuire, Finance Director
Leighann Morgan, Deputy Finance Director
January Brown, Deputy Aging Director

1. Welcome, Invocation, and Call to Order

President Bender called the meeting to order at 6:30 p.m., and a quorum was met.

President Bender provided the invocation.

President Bender announced that Danny Wooten, municipal representative from the town of Vandemere, will be serving as the caucus representative for Pamlico County for the Executive Committee.

2. Adopt Agenda – Jay Bender, President

Commissioner Wiggins motioned to adopt the agenda, seconded by Bob Cavanaugh; the motion was approved unanimously.

3. Consent Agenda – Jay Bender, President

- a. **Minutes – Executive Committee Meeting – April 13, 2023**
- b. **Contribution Based Benefit Cap Report**
- c. **C.E.D.S./Economic Development Update**
- d. **Community Planning & Administrative Services Technical Assistance Update**
- e. **Area Agency on Aging Update**
- f. **Transportation Update**

Commissioner Heath motioned to approve the consent agenda, seconded by Commissioner Emory; the motion was approved unanimously.

4. Budget & Audit Committee Report – Shane Turney, Treasurer

- a. **Check Register**
- b. **Financial Statements**
- c. **Committee Information & Recommendations**

Treasurer Turney stated the Budget & Audit committee met informally and reviewed the check register and financial statements. No recommendations were made during the meeting.

5. Draft 2023-24 Budget Presentation – Melinda McGuire, Finance Director

Finance Director Melinda McGuire presented a draft budget to the board. Ms. McGuire highlighted that membership rates have not increased since 2006, the draft budget does include a 2.5% COLA and an opportunity for up to 4% one-time merit pay compensation. Ms. McGuire gave a brief overview of federal, state, and local funds.

A motion to schedule Public Hearing for June 8th, 2023 made by Commissioner Riggs, seconded by Commissioner Emory; the motion was approved unanimously.

President Bender motioned to recommend the presented budget to the General Membership on June 8th, and the motion was approved unanimously.

6. Strategic Goals for 2023-2024 – David Bone, Executive Director

7. Resolution in Support of the myFutureNC Educational Attainment Goal – David Bone, Executive Director



myFuture NC is a statewide nonprofit organization focused on educational attainment and is the result of cross-sector collaboration between NC leaders in education, business, and government. myFutureNC's mission is to prepare North Carolina for the future by empowering individuals, strengthening communities, and ensuring our economic viability in a global economy.

On October 13, 2022, Toni Blount, myFuture NC's Regional Impact Manager, made a presentation to the ECC Executive Committee and provided an overview of myFuture NC and its goal to have 2 million North Carolinians with a high-quality credential or postsecondary degree.

Commissioner Cavanaugh motioned to approve the Resolution in Support of the myFuture NC Education Attainment Goal, seconded by Commissioner Emory; the motion was approved unanimously.

8. Executive Director's Report – David Bone, Executive Director

The following are some highlights of Mr. Bone's report:

- Peletier requested to join this year, and staff is working with them on a proposal for Planning Technical assistance.
- Mr. Bone facilitated a retreat for Magnolia on Tuesday, which was well received. They plan to join in July, and the manager has already said he would like Mr. Bone to facilitate a retreat next year.
- ECC is hopeful a number of other communities will rejoin in July.
- ECC continues to work with Jacksonville-Onslow Economic Development to prepare for an EDA application.
- ECC will be hosting an EDA Grants Webinar on May 24th and is adding a second webinar on June 26th.
- Grocery Reimbursement Program – To date, ECCAAA has worked with 1,897 applications and has reimbursed \$716,487.93 through to seniors through April 30, 2023.
- May is Older Americans Month/Elder Abuse Awareness month.
- The auditor to begin work on FY 2022 Audit soon.
- Staff continues to plan a transportation summit for the fall. A theme focused on how transportation is integral to regional economic development is planned.
- 160D reviews were submitted to Bogue and Pink Hill.
- Work on the Comp Plan for Pink Hill continues.



- The Recreation Master Plan and Park Master Plan for Beulaville were approved on April 24th, and a PARTF application was submitted on May 1st.
- Staf worked on a Rural Transformation Grant for Faison and submitted it on May 2nd.

9. Member Comments

Commissioner Cavanaugh asked to receive information on the ECC website traffic.

10. Adjournment