

## General Membership Board Meeting

6:30 p.m. - Wednesday, June 30, 2021

Third Floor Conference Room

233 Middle Street, New Bern, NC

## Minutes

### Executive Committee Board in Attendance:

Steve Wiggins, Wayne County caucus  
Sabrina Bengel, City of New Bern Alderwoman  
Pat Prescott, Pamlico County Commissioner  
Shane Turney, Treasurer  
Edward Riggs, Jr., 2<sup>nd</sup> Vice President  
Jay Bender, President  
Bill Taylor, 1<sup>st</sup> Vice President  
Bennie Heath, Greene County Commissioner  
Jesse Dowe, Duplin County Commissioner  
Arthur Robinson, Greene County caucus

### General Membership Board in Attendance:

Larry Philpot, Town of Swansboro Commissioner  
Marinna Hollinshed, Town of Beaufort Commissioner  
Dominick Spadaro, Town of Newport appointment  
Diane Brown, Town of Greenevers Commissioner

### ECC Staff in Attendance:

Katie Bordeaux, Executive Director  
Jenny Miller, Finance Director  
Leighann Morgan, Deputy Finance Director/Transportation Director

### Guest in Attendance:

A.W. Grady, Attorney, Grady & Quattlebaum  
Jeff Aydelette, Publisher, The County Compass

1. **Welcome, Invocation, and Call to Order** - President Bender called the meeting to order at 6:33 p.m. Invocation was given by Commissioner Heath. Quorum was met.
  
2. **Adopt Agenda** - *Jay Bender, President*  
*Commissioner Taylor motioned to adopt the agenda and seconded by Commissioner Emory. Commissioner Heath motioned to add a closed session G.S. 143-318.11 (6), seconded by Commissioner Emory, and motion was unanimously approved.*
  
3. **Consent Agenda** – *Jay Bender, President*
  - a. General Membership Board Meeting – January 14, 2021
  - b. Financial Statement
  - c. C.E.D.S. update

*Commissioner Emory motioned to approve consent agenda, seconded by Alderwoman Bengel, and motion was unanimously approved.*

**4. Ombudsman Presentation – Angelia Pridgen & Colby Smith, Regional Ombudsmen**

Ms. Pridgen and Ms. Smith presented on the Long Term Care Ombudsman Program. Long Term Care Ombudsmen assist residents of long term care facilities in exercising their rights and attempt to resolve grievances between residents, families and facilities. The Ombudsmen participated in World Elder Abuse Awareness Day in three counties this past year, created a billboard and hosted a commercial to help prevent Elder Abuse.

**5. Budget & Audit Committee Report – Shane Turney, Treasurer**

Treasurer Turney stated the Budget & Audit Committee met before the General membership Board meeting to look at the format of the check register and financials.

**6. Public Hearing for Budget – Jay Bender, President**

*Commissioner Wiggins motioned to open the public hearing, seconded by Commissioner Emory, public hearing was open for comments.*

No public comments.

*Commissioner Emory motioned to close public hearing, seconded by Commissioner Robinson, public hearing closed for public comments.*

**7. Budget Presentation – Jenny Miller, Finance Director**

Finance Director Miller presented fiscal year 2021-2022 budget. This balanced budget includes estimated revenues and appropriations of \$8,101,539 and includes the operations of the Council's special funds as well as the General Fund.

**8. Adopt Budget Ordinance – Jay Bender, President**

*Commissioner Heath motioned to adopt the budget, seconded by Commissioner Dowe, and motion was unanimously approved.*

**9. Officers Nominating Committee - Bennie Heath, Chair**

Commissioner Heath stated the nominating committee met June 3<sup>rd</sup> and their recommendations are as follows:

Jay Bender – President

Ed Riggs – 1<sup>st</sup> Vice President

Arthur Robinson – 2<sup>nd</sup> Vice President

Shane Turney – Treasurer

No nomination from the floor.

*Dominick Spadaro motioned to elect the recommended slate of officers, seconded by Commissioner Dowe, and motion was unanimously approved.*



**10. Installation of New Officers – *Katie Bordeaux, Executive Director***

The following officers were sworn in by Executive Director, Katie Bordeaux; Jay Bender as President; Edward Riggs, Jr as 1<sup>st</sup> Vice President, Arthur Robinson as 2<sup>nd</sup> Vice President; and Shane Turney as President.

**11. Planning – *Katie Bordeaux, Executive Director***

Executive Director Bordeaux stated that ECC received a \$400,000 grant from EDA to provide technical assistance to counties and towns that have an economic loss due to COVID-19. ECC sent out a survey asking the region what areas are in need of help. From those results 3 project types were identified (ADA compliance, Stormwater mapping and Chapter 160D updates) and 11 towns/counties were picked. ECC advertised a RFQ for a consultant and for legal review and Withers Ravenel was selected for the consultant to do the 160D updates. Grady Quattlebaum was selected for legal review. Executive Director Bordeaux stated this is a massive project and Withers Ravenel produced a defected product and released ECC from the contract. Executive Director Bordeaux talked with Hilary Sherman and she agreed Grady Quattlebaum could do the work load. All entities have been happy with Grady Quattlebaum product. Next phase is to do updates to Comprehensive Land Use Plans. Colliers was awarded stormwater mapping and the ADA compliance.

**12. Down East Rural Planning Organization Funds - *Katie Bordeaux, Executive Director***

Executive Director Bordeaux stated Onslow County did not pay DERPO membership last year therefore ECC can not pull down the full amount. Executive Director Bordeaux request \$7,183 from fund balance to pull down the remaining \$35,000  
*Commissioner Riggs motioned to pull \$7,183 from fund balance, seconded by Commissioner Wiggins, and motion was unanimously approved.*

*Commissioner Heath motioned to go into closed session pursuant G.S. 143-318.11(a)(6), seconded by Commissioner Emory, and motion was unanimously approved.*

**13. Member Comments**

**14. Adjournment**

Respectfully Submitted,

  
Jay Bender, President  
Tim Ware, Interim Executive Director