

Eric Rouse  
TAC Chair  
Kyle DeHaven  
TCC Chair



VACANT  
TAC Vice-Chair  
VACANT  
TCC Vice-Chair

May 29<sup>th</sup>, 2025 • 9:30 a.m.  
SPECIAL MEETING  
Virtual VIA Zoom

Link: <https://us04web.zoom.us/j/75344580015?pwd=in9G4WDdNva59plf0FFNspqqyVkbpn.1>

## **TAC AGENDA**

**Call to Order** – Eric Rouse, *Chair TAC*

**1. Public Comment Period**

**2. ACTION: Approval of Minutes**

- a. Minutes from the March 20<sup>th</sup> meeting is attached for review.  
*Action: Approve minutes from the March 20<sup>th</sup> TAC meeting.*

**3. ACTION: Approval of Finalized Planning Work Program (PWP)**

- a. The Finalized Planning Work Program (PWP) is attached for review.  
*Action: Approve the Finalized Planning Work Program.*

**4. ECRPO Staff Report** – Jordan Kearney

- a. SPOT Update
- b. 2025 Meeting Calendar
  - i. July 17<sup>th</sup>, 2025
  - ii. September 18<sup>th</sup>, 2025
  - iii. November 20<sup>th</sup>, 2025
- c. Meeting Attendance

**5. Adjournment**

Eric Rouse  
TAC Chair  
Kyle DeHaven  
TCC Chair



VACANT  
TAC Vice-Chair  
VACANT  
TCC Vice-Chair

**March 20<sup>th</sup>, 2025 • 9:30 a.m.**  
La Grange Community Center  
410 W Washington St, La Grange, NC 28551  
Dance Hall

## **TAC Minutes**

### **Call to Order – Eric Rouse, Chair TCC**

*Eric Rouse called the meeting to order at 9:49am, quorum was met.*

### **1. Public Comment Period**

*No members of the public were present for comment.*

### **2. ACTION: Approval of Minutes**

- a. Minutes from the January 16<sup>th</sup> meeting are attached for review.  
*Motion to approve the minutes by Barbara Kornegay, seconded by Bennie Heath, unanimously approved.*

### **3. ACTION: Approval of Draft Planning Work Program (PWP)**

- a. A Draft Planning Work Program (PWP) is attached for review.  
*Motion to approve the Draft Planning Work Program by Bennie Heath, seconded by Barbara Kornegay, unanimously approved.*

### **4. ECRPO Staff Report – Jordan Kearney**

- a. SPOT Update
- b. 2025 Meeting Calendar
  - i. May 15<sup>th</sup>, 2025
  - ii. July 17<sup>th</sup>, 2025
  - iii. September 18<sup>th</sup>, 2025
  - iv. November 20<sup>th</sup>, 2025

### **5. NCDOT Reports**

- a. Division 2 – *Len White*
- b. Division 3 – *Adrienne Cox*
- c. Division 4 – *James Salmons*
- d. Transportation Planning Division – *Samjhana Khakurel*
- e. Public Transit
  - i. Duplin County Update – *Angel Venecia*
  - ii. Greene County Update – *Kim Howell*
  - iii. Lenoir County Update – *Angie Greene*
  - iv. Wayne County Update – *Don Willis*
- f. Aviation

- i. Duplin County Update – *Joshua Raynor*
- ii. Lenoir County Update – *Rick Barkes*
- iii. Wayne County Update – *Mike Bass*

**6. Other Business**

*No other business was discussed.*

**7. Adjournment**

*Motion to adjourn at 9:50am by Bennie Heath, seconded by Barbara Korneygay, unanimously approved.*

DRAFT

FY 2026 (July 1, 2025-June 30, 2026)  
 PLANNING WORK PROGRAM  
 ANNUAL FUNDING SOURCES TABLE  
 Eastern Carolina RPO

TASK CODE	WORK CATEGORY	RPO PROGRAM FUNDS			
		LOCAL	State	FEDERAL	TOTAL
		10%	10%	80%	100%
I. DATA COLLECTION AND ASSESSMENT					
I-1	DATA COLLECTION AND ASSESSMENT	\$ 671	\$ 671	\$ 5,366	\$ 6,707
I-1.1	Highway				
I-1.2	Other Modes				
I-1.3	Socioeconomic				
I-1.4	Title VI				
II. TRANSPORTATION PLANNING					
II-1	COMPREHENSIVE TRANSPORTATION PLAN (CTP) DEVELOPMENT	\$ 1,941	\$ 1,941	\$ 15,529	\$ 19,411
II-1.1	Develop CTP Vision				
II-1.2	Conduct CTP Needs Assessment				
II-1.3	Analyze Alternatives and Environmental Screening				
II-1.4	Develop Final Plan				
II-1.5	Adopt Plan				
II-2	PRIORITIZATION	\$ 1,941	\$ 1,941	\$ 15,529	\$ 19,411
II-2.1	Project Prioritization				
II-3	PROGRAM AND PROJECT DEVELOPMENT				
II-3.1	STIP Participation				
II-3.2	Merger / Project Development				
II-4	GENERAL TRANSPORTATION PLANNING				
II-4.1	Regional and Statewide Planning				
II-4.2	Special Studies, Projects and Other Trainings				
II-4.2.1	Special Study #1 - insert name of consultant-led study here	\$ -	\$ -	\$ -	\$ -
II-4.2.2	Special Study #2 - insert name of consultant-led study here	\$ -	\$ -	\$ -	\$ -
III. ADMINISTRATION OF TRANSPORTATION PLANNING AND POLICIES					
III-1	ADMINISTRATIVE ACTIVITIES	\$ 1,341	\$ 1,341	\$ 10,729	\$ 13,411
III-1.1	Administrative Documents				
III-1.2	TCC / TAC Work Facilitation; Ethics Compliance				
III-1.3	Program Administration				
IV. DIRECT COSTS					
IV-1	PROGRAMMATIC DIRECT CHARGES	\$ 1,473	\$ 1,473	\$ 11,783	\$ 14,729
IV-1.1	Program-wide Direct Costs				
IV-2	ADVERTISING				
IV-2.1	News Media Ads				
IV-3	LODGING, MEALS, INCIDENTALS				
IV-3.1	Hotel Costs				
IV-3.2	Meal Costs				
IV-3.3	Incidentals				
IV-4	POSTAGE	\$ -	\$ -	\$ -	\$ -
IV-4.1	Mailings				
IV-5	REGISTRATION / TRAINING				
IV-5.1	Conference Registration				
IV-5.2	Meeting / Workshop / Training Fees				
IV-6	TRAVEL				
IV-6.1	Mileage Reimbursement				
IV-6.2	Car Rental Costs				
IV-6.3	Other Travel Expenses				
V. INDIRECT COSTS					
V-1	INDIRECT COSTS	\$ 5,081	\$ 5,081	\$ 40,651	\$ 50,814
V-1.1	Incurred Indirect Costs				
RPO OPERATIONAL EXPENSE TOTAL					
		\$ 15,300	\$ 15,300	\$ 122,400	\$ 153,000

\_\_\_\_\_  
 Signatures for original PWP approval

Approved by the TAC on: \_\_\_\_\_ 20\_\_

\_\_\_\_\_  
 Signature, TAC Chairman

\_\_\_\_\_  
 Signature, RPO Secretary

FY 2026 (July 1, 2025-June 30, 2026)  
**PLANNING WORK PROGRAM**  
 Narrative  
 Eastern Carolina RPO

**I. DATA COLLECTION AND ASSESSMENT**

<b>I-1 DATA COLLECTION AND ASSESSMENT</b>	\$ 6,707.00
I-1.1 Highway Traffic Counts	
I-1.2 Other Modes Bicycle and Pedestrian Counts	
I-1.3 Socioeconomic Census review	
I-1.4 Title VI	

**II. TRANSPORTATION PLANNING**

<b>II-1 COMPREHENSIVE TRANSPORTATION PLAN (CTP) DEVELOPMENT</b>	\$ 19,411.00
II-1.1 Develop CTP Vision	
II-1.2 Conduct CTP Needs Assessment	
II-1.3 Analyze Alternatives and Environmental Screening	
II-1.4 Develop Final Plan Greene CTP Meetings	
II-1.5 Adopt Plan Greene CTP Adoption meetings	
<b>II-2 PRIORITIZATION</b>	\$ 19,411.00
II-2.1 Project Prioritization Spot 8.0 (project development, LIP Methodology development)	
<b>II-3 PROGRAM AND PROJECT DEVELOPMENT</b>	\$ 10,858.00
II-3.1 STIP Participation Review and distribution of STIP, Item N, education to members	
II-3.2 Merger / Project Development Participation in merger meetings for various projects	
<b>II-4 GENERAL TRANSPORTATION PLANNING</b>	\$ 10,859.00
II-4.1 Regional and Statewide Planning Participation in NCARPO and its subcommittees	
II-4.2 Special Studies, Projects and Other Trainings	
II-4.2.1 Special Study #1 - insert name of consultant-led study here A consultant will be used to.....	\$ -
II-4.2.2 Special Study #2 - insert name of consultant-led study here A consultant will be used to....	\$ -

**III. ADMINISTRATION OF TRANSPORTATION PLANNING AND POLICIES**

<b>III-1 ADMINISTRATIVE ACTIVITIES</b>	\$ 13,411.00
III-1.1 Administrative Documents PWP development, quarterly reports	
III-1.2 TCC / TAC Work Facilitation; Ethics Compliance Agendas, minutes, roster upkeep, ethics compliance tracking	
III-1.3 Program Administration	

FY 2026 (July 1, 2025-June 30, 2026)  
**PLANNING WORK PROGRAM**  
 Narrative  
 Eastern Carolina RPO

<b>IV. DIRECT COSTS</b>		
<b>IV-1 PROGRAMMATIC DIRECT CHARGES</b>	\$	14,729.00
IV-1.1 Program-wide Direct Costs		
Rent, internet, phone, office supplies, IT		
<b>IV-2 ADVERTISING</b>	\$	-
IV-2.1 News Media Ads		
<b>IV-3 LODGING, MEALS, INCIDENTALS</b>	\$	2,300.00
IV-3.1 Hotel Costs		
Rooms for NCARPO meetings		
IV-3.2 Meal Costs		
Meals for extended stays		
IV-3.3 Incidentals		
<b>IV-4 POSTAGE</b>	\$	-
IV-4.1 Mailings		
<b>IV-5 REGISTRATION / TRAINING</b>	\$	2,000.00
IV-5.1 Conference Registration		
MPO Conference, NCDOT Summit		
IV-5.2 Meeting / Workshop / Training Fees		
<b>IV-6 TRAVEL</b>	\$	2,500.00
IV-6.1 Mileage Reimbursement		
Mileage for various meetings throughout the year		
IV-6.2 Car Rental Costs		
IV-6.3 Other Travel Expenses		
<b>V. INDIRECT COSTS</b>		
<b>V-1 INDIRECT COSTS APPROVED BY COGNIZANT AGENCY</b>	\$	50,814.00
V-1.1 Incurred Indirect Costs		
See ECC Indirect Cost Plan		
<b>RPO OPERATIONAL EXPENSE TOTAL</b>	\$	153,000.00