

Kyle DeHaven
TCC Chair



VACANT
TCC Vice-Chair

July 20th, 2023 • 9:30 a.m.
La Grange Community Center
410 E Washington Street
Gathering Hall

AGENDA for TCC

Call to Order – Kyle DeHaven, *Chair TCC*

1. Public Comment Period

2. Moment of Silence

3. ACTION: Approval of Minutes

Minutes from the May 18th meeting are attached and presented for approval.

Action: Approve minutes from previous meeting.

4. ACTION: FY24 PWP – Amendment

The Planning Work Program (PWP) is a financial document which dictates where RPO funds will be spent. The document can be amended as needed, with TAC approval, should RPO needs change. NCDOT has sent all RPOs in the state a new funding allocation, which requires amendment to our approved FY24 PWP.

Action: Recommend PWP Amendment to TAC for approval.

5. ECRPO Staff Report – Micajah Anderson

a. Prioritization 7.0

- i. The Prioritization 7.0 process will begin in July, with project submittals closing at the end of September. At this time RPO staff is reviewing carryover projects, and soliciting for new project submittals. At this time RPO staff is seeking representation from each county in the region to serve on a SPOT 7.0 subcommittee. This committee will meet as needed to provide recommendations to the TCC and TAC concerning SPOT submittals.
- ii. Current project discussions.
- iii. A final list of submittals will be presented for approval at our September meeting.

b. 2023 Meeting Dates

- i. Thursday, September 21st, 2023, at the La Grange Community Center
- ii. Thursday, November 16th, 2023, at the La Grange Community Center (Tentative)

c. Greene County CTP Underway

6. NCDOT Reports

- b. Division 2 – *Len White*
- c. Division 3 – *Adrienne Cox*
- d. Division 4 – *Jennifer Collins*
- e. Transportation Planning Division – *Natasha Henderson*
- f. Public Transit
 - Duplin County Update – *Angel Venecia*
 - Greene County Update – *Misty Chase*
 - Lenoir County Update – *Angie Greene*
 - Wayne County Update – *Don Willis*
- g. Aviation
 - Duplin County Update
 - Lenoir County Update – *Rick Barkes*
 - Wayne County Update – *Mike Bass*

7. Other Business

8. Adjournment

Action: Motion to adjourn

Eric Rouse
TAC Chair



Carolyn Kenyon
TAC Vice-Chair

July 20th, 2023 • Following TCC Meeting
La Grange Community Center
410 E Washington Street
Gathering Hall

AGENDA for TAC

Call to Order – Eric Rouse, *Chair TAC*

1. **Ethics Reminder** – Eric Rouse, *Chair TAC*
2. **Public Comment Period**
3. **ACTION: Approval of Minutes** – Eric Rouse, *Chair TAC*
Minutes from the May 18th meeting are attached and presented for approval.
Action: Approve minutes from previous meeting.
5. **ACTION: FY24 PWP - Amendment**
The Planning Work Program (PWP) is a financial document which dictates where RPO funds will be spent. The document can be amended as needed, with TAC approval, should RPO needs change.
Action: Approve PWP amendment.
6. **Other Business**
7. **Adjournment**
Action: Motion to adjourn

Kyle DeHaven
TCC Chair



VACANT
TCC Vice-Chair

May 18th, 2023 • 9:30 a.m.
La Grange Community Center
410 E Washington Street
Gathering Hall

MINUTES for TCC

Call to Order – Kyle DeHaven, *Chair TCC, called the meeting to order at 9:30am, quorum was met*

1. **Public Comment Period** – *No members of the public were present for comment*
2. **ACTION: Approval of Minutes**
Minutes from the January 26th meeting are attached and presented for approval.
Motion to approve the minutes by Harold Thomas, second by Kyle DeHaven, unanimously approved.
4. **ACTION: FY24 PWP**
The Planning Work Program (PWP) is a financial document which dictates where RPO funds will be spent. The document can be amended as needed, with TAC approval, should RPO needs change.
Motion to recommend FY23 PWP Amendment to TAC by Berry Gray, Second by Don Willis, unanimously approved.
5. **ECRPO Staff Report** – Micajah Anderson
 - a. Prioritization 7.0
 - i. The Prioritization 7.0 process will begin in July, with project submittals closing at the end of September. At this time RPO staff is reviewing carryover projects, and soliciting for new project submittals. At this time RPO staff is seeking representation from each county in the region to serve on a SPOT 7.0 subcommittee. This committee will meet as needed to provide recommendations to the TCC and TAC concerning SPOT submittals.
 - ii. RPO staff will provide updates to projects at our July meeting
 - iii. A final list of submittals will be presented for approval at our September meeting.
 - b. 2023 Meeting Dates
 - i. Thursday, July 20th, 2023, at the La Grange Community Center
 - ii. Thursday, September 21st, 2023, at the La Grange Community Center
 - iii. Thursday, November 16th, 2023, at the La Grange Community Center

d. Greene County CTP Steering Committee to meet on June 8th.

6. NCDOT Reports

- b. Division 2 – *Len White*
- c. Division 3 – *Adrienne Cox*
- d. Division 4 – *Jennifer Collins*
- e. Transportation Planning Division – *Natasha Henderson*
- f. Public Transit
 - Duplin County Update – *Angel Venecia*
 - Greene County Update – *Misty Chase*
 - Lenoir County Update – *Angie Greene*
 - Wayne County Update – *Don Willis*
- g. Aviation
 - Duplin County Update – *George Futrelle*
 - Lenoir County Update – *Rick Barkes*
 - Wayne County Update – *Mike Bass*

7. Other Business

No other business was discussed.

8. Adjournment

Motion to adjourn by Harold Thomas, second by Kyle DeHaven, unanimously approved.

Eric Rouse
TAC Chair



Carolyn Kenyon
TAC Vice-Chair

May 18th, 2023 • Following TCC Meeting
La Grange Community Center
410 E Washington Street
Gathering Hall

MINUTES for TAC

Call to Order – Eric Rouse, *Chair TAC*, called the meeting to order at 9:55am.

1. **Ethics Reminder** – Eric Rouse, *Chair TAC*, reminded the board of the State Code of Ethics, no conflicts of interest were brought before the board.
2. **Public Comment Period** – No members of the public were present for comment.
3. **ACTION: Approval of Minutes** – Eric Rouse, *Chair TAC*
Minutes from the January 26th meeting are attached and presented for approval.
Motion to approve the minutes by Bennie Heath, second by Barbara Kornegay, unanimously approved.
5. **ACTION: FY24 PWP**
The Planning Work Program (PWP) is a financial document which dictates where RPO funds will be spent. The document can be amended as needed, with TAC approval, should RPO needs change.
Motion to approve the FW23 PWP Amendment by Bennie Heath, second by Carolyn Kenyon, unanimously approved.
6. **Other Business** – No other business was discussed.
7. **Adjournment**
Motion to adjourn by Carolyn Kenyon, second by Barbara Kornegay, unanimously approved.

FY 2024 (July 1, 2023-June 30, 2024)
PLANNING WORK PROGRAM
ANNUAL FUNDING SOURCES TABLE
 Eastern Carolina RPO

| TASK CODE | WORK CATEGORY | RPO PROGRAM FUNDS | | | |
|---|--|-------------------|-------|------------|------------|
| | | LOCAL | State | FEDERAL | TOTAL |
| | | 20% | 0% | 80% | |
| I. DATA COLLECTION AND ASSESSMENT | | | | | |
| I-1 | DATA COLLECTION AND ASSESSMENT | \$ 2,200 | \$ - | \$ 8,800 | \$ 11,000 |
| I-1.1 | Highway | | | | |
| I-1.2 | Other Modes | | | | |
| I-1.3 | Socioeconomic | | | | |
| I-1.4 | Task VI | | | | |
| II. TRANSPORTATION PLANNING | | | | | |
| II-1 | COMPREHENSIVE TRANSPORTATION PLAN (CTP) | \$ 4,000 | \$ - | \$ 16,000 | \$ 20,000 |
| II-1.1 | Develop CTP Vision | | | | |
| II-1.2 | Conduct CTP Needs Assessment | | | | |
| II-1.3 | Analyze Alternatives and Environmental Screening | | | | |
| II-1.4 | Develop Final Plan | | | | |
| II-1.5 | Adopt Plan | | | | |
| II-2 | PRIORITIZATION | \$ 4,000 | \$ - | \$ 16,000 | \$ 20,000 |
| II-2.1 | Project Prioritization | | | | |
| II-3 | PROGRAM AND PROJECT DEVELOPMENT | \$ 2,154 | \$ - | \$ 8,615 | \$ 10,769 |
| II-3.1 | STP Participation | | | | |
| II-3.2 | Manager / Project Development | | | | |
| II-4 | GENERAL TRANSPORTATION PLANNING | \$ 3,000 | \$ - | \$ 12,000 | \$ 15,000 |
| II-4.1 | Regional and Statewide Planning | | | | |
| II-4.2 | Special Studies, Projects and Other Trainings | | | | |
| III. ADMINISTRATION OF TRANSPORTATION PLANNING AND POLICIES | | | | | |
| III-1 | ADMINISTRATIVE ACTIVITIES | \$ 4,206 | \$ - | \$ 16,825 | \$ 21,031 |
| III-1.1 | Administrative Documents | | | | |
| III-1.2 | TCC / PAC Work, Regulations, Ethics Compliance | | | | |
| III-1.3 | Program Administration | | | | |
| IV. DIRECT COSTS | | | | | |
| IV-1 | PROGRAMMATIC DIRECT CHARGES | \$ 1,756 | \$ - | \$ 7,022 | \$ 8,778 |
| IV-1.1 | Program-wide Direct Costs | | | | |
| IV-2 | ADVERTISING | \$ - | \$ - | \$ - | \$ - |
| IV-2.1 | News Media Ads | | | | |
| IV-3 | LODGING, MEALS, INCIDENTALS | \$ 246 | \$ - | \$ 985 | \$ 1,231 |
| IV-3.1 | Hotel Costs | | | | |
| IV-3.2 | Meal Costs | | | | |
| IV-3.3 | Incidentals | | | | |
| IV-4 | POSTAGE | \$ 30 | \$ - | \$ 120 | \$ 150 |
| IV-4.1 | Mailings | | | | |
| IV-5 | REGISTRATION / TRAINING | \$ 50 | \$ - | \$ 200 | \$ 250 |
| IV-5.1 | Conference Registration | | | | |
| IV-5.2 | Meeting / Workshop / Training Fees | | | | |
| IV-6 | TRAVEL | \$ 960 | \$ - | \$ 3,840 | \$ 4,800 |
| IV-6.1 | Mileage Reimbursement | | | | |
| IV-6.2 | Car Rental Costs | | | | |
| IV-6.3 | Other Travel Expenses | | | | |
| V. INDIRECT COSTS | | | | | |
| V-1 | INDIRECT COSTS | \$ 7,998 | \$ - | \$ 31,993 | \$ 39,991 |
| V-1.1 | Indirect Budget Costs | | | | |
| RPO OPERATIONAL EXPENSE TOTAL | | \$ 30,600 | \$ - | \$ 122,400 | \$ 153,000 |

Approved by the TAC on: July 20th, 2023

Signature, TAC Chairman
Michael V. Anderson
 Signature, RPO Secretary

| Q1 Amendment | | | | |
|---|------------|---------------------------------|--|--|
| Date: 20 July/2023 | | | | |
| Original Budgeted Amount | Net Change | New 1st Quarter Budgeted Amount | | |
| I. DATA COLLECTION AND ASSESSMENT | | | | |
| \$ 10,000 | \$ 1,000 | \$ 11,000 | | |
| Increase in DOT funding allocation | | | | |
| II. TRANSPORTATION PLANNING | | | | |
| \$ 15,000 | \$ 5,000 | \$ 20,000 | | |
| Increase in DOT funding allocation | | | | |
| III. ADMINISTRATION OF TRANSPORT PLANNING & POLICIES | | | | |
| \$ 19,000 | \$ 2,031 | \$ 21,031 | | |
| Increase in DOT funding allocation | | | | |
| IV. DIRECT COSTS | | | | |
| \$ 8,778 | \$ | \$ 8,778 | | |
| Provide explanation for moving funds from one category to another | | | | |
| \$ - | \$ - | \$ - | | |
| Provide explanation for moving funds from one category to another | | | | |
| \$ 1,231 | \$ 1,231 | \$ 1,231 | | |
| Provide explanation for moving funds from one category to another | | | | |
| \$ 150 | \$ | \$ 150 | | |
| Provide explanation for moving funds from one category to another | | | | |
| \$ 250 | \$ 250 | \$ 250 | | |
| Provide explanation for moving funds from one category to another | | | | |
| \$ 4,800 | \$ 4,800 | \$ 4,800 | | |
| Provide explanation for moving funds from one category to another | | | | |
| V. INDIRECT COSTS | | | | |
| \$ 39,991 | \$ | \$ 39,991 | | |
| Provide explanation for moving funds from one category to another | | | | |
| \$ 132,969 | \$ 20,031 | \$ 153,000 | | |

| Q2 Amendment | | | |
|--|------------|---------------------------------|--|
| Date: Day/Month/20XX | | | |
| Original Budget With Previous Q Amendment(s) | Net Change | New 2nd Quarter Budgeted Amount | |
| I. DATA COLLECTION AND ASSESSMENT | | | |
| \$ 11,000 | \$ - | \$ 11,000 | |
| Provide explanation for moving funds from one category to another. | | | |
| II. TRANSPORTATION PLANNING | | | |
| \$ 20,000 | \$ - | \$ 20,000 | |
| Provide explanation for moving funds from one category to another. | | | |
| \$ 20,000 | \$ - | \$ 20,000 | |
| Provide explanation for moving funds from one category to another. | | | |
| \$ 10,769 | \$ - | \$ 10,769 | |
| Provide explanation for moving funds from one category to another. | | | |
| \$ 15,000 | \$ - | \$ 15,000 | |
| Provide explanation for moving funds from one category to another. | | | |
| III. ADMINISTRATION OF TRANSPORTATION PLANNING & POLICIES | | | |
| \$ 21,031 | \$ - | \$ 21,031 | |
| Provide explanation for moving funds from one category to another. | | | |
| IV. DIRECT COSTS | | | |
| \$ 8,778 | \$ - | \$ 8,778 | |
| Provide explanation for moving funds from one category to another. | | | |
| \$ - | \$ - | \$ - | |
| Provide explanation for moving funds from one category to another. | | | |
| \$ 1,231 | \$ - | \$ 1,231 | |
| Provide explanation for moving funds from one category to another. | | | |
| \$ 150 | \$ - | \$ 150 | |
| Provide explanation for moving funds from one category to another. | | | |
| \$ 250 | \$ - | \$ 250 | |
| Provide explanation for moving funds from one category to another. | | | |
| \$ 4,800 | \$ - | \$ 4,800 | |
| Provide explanation for moving funds from one category to another. | | | |
| V. INDIRECT COSTS | | | |
| \$ 39,991 | \$ - | \$ 39,991 | |
| Provide explanation for moving funds from one category to another. | | | |
| \$ 153,000 | \$ - | \$ 153,000 | |

| Q3 Amendment | | | |
|--|------------|---------------------------------|--|
| Date: Day/Month/20XX | | | |
| Original Budget With Previous Q Amendment(s) | Net Change | New 3rd Quarter Budgeted Amount | |
| I. DATA COLLECTION AND ASSESSMENT | | | |
| \$ 11,000 | \$ - | \$ 11,000 | |
| Provide explanation for moving funds from one category to another. | | | |
| II. TRANSPORTATION PLANNING | | | |
| \$ 20,000 | \$ - | \$ 20,000 | |
| Provide explanation for moving funds from one category to another. | | | |
| \$ 20,000 | \$ - | \$ 20,000 | |
| Provide explanation for moving funds from one category to another. | | | |
| \$ 10,769 | \$ - | \$ 10,769 | |
| Provide explanation for moving funds from one category to another. | | | |
| \$ 15,000 | \$ - | \$ 15,000 | |
| Provide explanation for moving funds from one category to another. | | | |
| III. ADMINISTRATION OF TRANSPORTATION PLANNING & POLICIES | | | |
| \$ 21,031 | \$ - | \$ 21,031 | |
| Provide explanation for moving funds from one category to another. | | | |
| IV. DIRECT COSTS | | | |
| \$ 8,778 | \$ - | \$ 8,778 | |
| Provide explanation for moving funds from one category to another. | | | |
| \$ - | \$ - | \$ - | |
| Provide explanation for moving funds from one category to another. | | | |
| \$ 1,231 | \$ - | \$ 1,231 | |
| Provide explanation for moving funds from one category to another. | | | |
| \$ 150 | \$ - | \$ 150 | |
| Provide explanation for moving funds from one category to another. | | | |
| \$ 250 | \$ - | \$ 250 | |
| Provide explanation for moving funds from one category to another. | | | |
| \$ 4,800 | \$ - | \$ 4,800 | |
| Provide explanation for moving funds from one category to another. | | | |
| V. INDIRECT COSTS | | | |
| \$ 39,991 | \$ - | \$ 39,991 | |
| Provide explanation for moving funds from one category to another. | | | |
| \$ 153,000 | \$ - | \$ 153,000 | |

| Q4 Amendment | | | |
|--|------------|---------------------------------|--|
| Date: Day/Month/20XX | | | |
| Original Budget With Previous Q Amendment(s) | Net Change | New 4th Quarter Budgeted Amount | |
| I. DATA COLLECTION AND ASSESSMENT | | | |
| \$ 11,000 | \$ - | \$ 11,000 | |
| Provide explanation for moving funds from one category to another. | | | |
| II. TRANSPORTATION PLANNING | | | |
| \$ 20,000 | \$ - | \$ 20,000 | |
| Provide explanation for moving funds from one category to another. | | | |
| \$ 10,769 | \$ - | \$ 10,769 | |
| Provide explanation for moving funds from one category to another. | | | |
| \$ 15,000 | \$ - | \$ 15,000 | |
| Provide explanation for moving funds from one category to another. | | | |
| III. ADMINISTRATION OF TRAFFIC PLANNING & POLICIES | | | |
| \$ 21,031 | \$ - | \$ 21,031 | |
| Provide explanation for moving funds from one category to another. | | | |
| IV. DIRECT COSTS | | | |
| \$ 8,778 | \$ - | \$ 8,778 | |
| Provide explanation for moving funds from one category to another. | | | |
| \$ 1,231 | \$ - | \$ 1,231 | |
| Provide explanation for moving funds from one category to another. | | | |
| \$ 150 | \$ - | \$ 150 | |
| Provide explanation for moving funds from one category to another. | | | |
| \$ 250 | \$ - | \$ 250 | |
| Provide explanation for moving funds from one category to another. | | | |
| \$ 4,800 | \$ - | \$ 4,800 | |
| Provide explanation for moving funds from one category to another. | | | |
| V. INDIRECT COSTS | | | |
| \$ 39,991 | \$ - | \$ 39,991 | |
| Provide explanation for moving funds from one category to another. | | | |
| \$ 153,000 | \$ - | \$ 153,000 | |



SPOT Subcommittee Updates

1. The SPOT Subcommittee has been meeting weekly to discuss projects that will be submitted for prioritization.
2. The SPOT Online portal did not open up for us to use until July 17th, more projects will be sent to the board for review once we have had more time with the platform.
3. RPO staff is scheduling meetings with aviation, transit, and rail partners to determine their project needs.
4. The projects presented by the SPOT Subcommittee are in no particular order and are as follows;
 - a. **Kinston Bypass (US 70)** – The Kinston Bypass has been a consistent priority for the ECRPO, and will be submitted into P7.0. The project has had consistent cost increases over the years, which have prevented construction from being funded. The project will be submitted in sections in hopes that smaller pieces will have an easier time scoring and slowly be added to the STIP, eventually funding the entire project.
 - b. **Kingold Boulevard Expansion** – These three projects will be submitted to further enhance connectivity and accessibility in Snow Hill. Due to its proximity to the GTP, connectivity between Kinston, Wilson, Goldsboro and Greenville, expanded capacity and connectivity through these projects is intended to increase traffic flow and bolster the economy in Snow Hill and surrounding communities.
 - c. **New Church Rd. Realignment (Mt. Olive Municipal Airport)** – This project will have to be submitted as a highway project, and realigns a portion of New Church Road in Mt. Olive to accommodate the expanded runway at Mt. Olive Municipal Airport.
5. We still have room for 13 more Highway projects, RPO staff and the SPOT Subcommittee will review holding tank projects, submitted and unfunded in previous rounds of prioritization, as well as ask for additional projects from TCC/TAC members to meet that 21 project limit.
6. More specific project details and preliminary scoring will be sent to the board and posted on the ECRPO website as made available.
7. A final list of SPOT projects will be presented to the TCC and TAC for discussion and approval at our next meeting on September 21st, 2023.