

Eric Rouse  
TAC Chair  
Kyle DeHaven  
TCC Chair



VACANT  
TAC Vice-Chair  
VACANT  
TCC Vice-Chair

---

**March 20<sup>th</sup>, 2025 • 10:00 a.m.**

La Grange Community Center  
410 W Washington St, La Grange, NC 28551  
Gathering Hall

## **TCC AGENDA**

**Call to Order** – Kyle DeHaven, *Chair TCC*

**1. Public Comment Period**

**2. ACTION: Approval of Minutes**

- a. Minutes from the January 16<sup>th</sup> meeting are attached for review.  
*Action: Approve minutes from the January 16<sup>th</sup> TCC meeting.*

**3. ACTION: Approval of Draft Planning Work Program (PWP)**

- a. A Draft Planning Work Program (PWP) is attached for review.  
*Action: Approve the Planning Work Program.*

**4. ECRPO Staff Report** – Jordan Kearney

- a. SPOT Update
- b. 2025 Meeting Calendar
  - i. May 15<sup>th</sup>, 2025
  - ii. July 17<sup>th</sup>, 2025
  - iii. September 18<sup>th</sup>, 2025
  - iv. November 20<sup>th</sup>, 2025

**5. NCDOT Reports**

- a. Division 2 – *Len White*
- b. Division 3 – *Adrienne Cox*
- c. Division 4 – *James Salmons*
- d. Transportation Planning Division – *Samjhana Khakurel*
- e. Public Transit
  - i. Duplin County Update – *Angel Venecia*
  - ii. Greene County Update – *Kim Howell*
  - iii. Lenoir County Update – *Angie Greene*
  - iv. Wayne County Update – *Don Willis*
- f. Aviation
  - i. Duplin County Update – *Joshua Raynor*
  - ii. Lenoir County Update – *Rick Barkes*
  - iii. Wayne County Update – *Mike Bass*

**6. Other Business**

**7. Adjournment**

Eric Rouse  
TAC Chair  
Kyle DeHaven  
TCC Chair



VACANT  
TAC Vice-Chair  
VACANT  
TCC Vice-Chair

---

**March 20<sup>th</sup>, 2025 • 10:00 a.m.**  
La Grange Community Center  
410 W Washington St, La Grange, NC 28551  
Gathering Hall

## **TAC AGENDA**

**Call to Order** – Kyle DeHaven, *Chair TCC*

**1. Public Comment Period**

**2. ACTION: Approval of Minutes**

- a. Minutes from the January 16<sup>th</sup> meeting are attached for review.  
*Action: Approve minutes from the January 16<sup>th</sup> TCC meeting.*

**3. ACTION: Approval of Draft Planning Work Program (PWP)**

- a. A Draft Planning Work Program (PWP) is attached for review.  
*Action: Approve the Planning Work Program.*

**4. ECRPO Staff Report** – Jordan Kearney

- a. SPOT Update
- b. 2025 Meeting Calendar
  - i. May 15<sup>th</sup>, 2025
  - ii. July 17<sup>th</sup>, 2025
  - iii. September 18<sup>th</sup>, 2025
  - iv. November 20<sup>th</sup>, 2025

**5. NCDOT Reports**

- a. Division 2 – *Len White*
- b. Division 3 – *Adrienne Cox*
- c. Division 4 – *James Salmons*
- d. Transportation Planning Division – *Samjhana Khakurel*
- e. Public Transit
  - i. Duplin County Update – *Angel Venecia*
  - ii. Greene County Update – *Kim Howell*
  - iii. Lenoir County Update – *Angie Greene*
  - iv. Wayne County Update – *Don Willis*
- f. Aviation
  - i. Duplin County Update – *Joshua Raynor*
  - ii. Lenoir County Update – *Rick Barkes*
  - iii. Wayne County Update – *Mike Bass*

**6. Other Business**

**7. Adjournment**

Kyle DeHaven  
TCC Chair



VACANT  
TCC Vice-Chair

---

January 16<sup>th</sup>, 2025 • 9:30 a.m.  
VIRTUAL MEETING  
Zoom

## MINUTES for TCC

**Call to Order** – Micajah Anderson, ECRPO Staff, called the meeting to order at 9:33, quorum was met.

1. **Public Comment Period** – No members of the public were present for comment.
2. **ACTION: Approval of Minutes**  
Minutes from the November 21<sup>st</sup> meeting are attached for review.  
*Motion to approve the minutes by Trey Cash, seconded by Harold Thomas, unanimously approved.*
3. **ECRPO Staff Report** – Micajah Anderson, ECRPO Staff, provided the following updates. ECRPO Staff can be reached for further comment at [manderson@eccog.org](mailto:manderson@eccog.org) or [jkearney@eccog.org](mailto:jkearney@eccog.org).
  - a. SPOT Update
  - b. 2025 Meeting Calendar
    - i. March 20<sup>th</sup>, 2025
    - ii. May 15<sup>th</sup>, 2025
    - iii. July 17<sup>th</sup>, 2025
    - iv. September 18<sup>th</sup>, 2025
    - v. November 20<sup>th</sup>, 2025
  - c. New ECC Transportation Planner Introduction – Jordan Kearney
  - d. [NCDOT Bicycle Helmet Initiative](#) – due February 14<sup>th</sup>
4. **NCDOT Reports** – See attached construction reports for Division Updates
  - a. Division 2 – Len White
  - b. Division 3 – Adrienne Cox
  - c. Division 4 – James Salmons
  - d. Transportation Planning Division – Samjhana Khakurel
  - e. Public Transit
    - Duplin County Update – Angel Venecia
    - Greene County Update – Kim Howell
    - Lenoir County Update – Angie Greene
    - Wayne County Update – Don Willis
  - f. Aviation

Duplin County Update – *Joshua Raynor*

Lenoir County Update – *Jeremy Stroud, GTP Executive Director, informed the TCC that Rick Barkes and Preston Hunter have retired. Mr. Stroud will be providing GTP updates until Rick's position is filled.*

Wayne County Update – *Mike Bass*

**5. Other Business**

*Harold Thomas, Greene County Transportation Committee, raised concerns over the intersection of NC 91 and US 258, continuing up to Farmer and the Dale. ECRPO Staff recommended examining the concerns for P8 and having discussions with Division 2 to see if this would qualify for any safety funds.*

**6. Adjournment**

*Motion to adjourn by Trey Cash, seconded by Harold Thomas, unanimously approved.*

Eric Rouse  
TAC Chair



VACANT  
TAC Vice-Chair

---

January 16<sup>th</sup>, 2025 • Following TCC Meeting  
VIRTUAL MEETING  
Zoom

**MINUTES for TAC**

**Call to Order** – Eric Rouse

1. **Ethics Reminder** – Eric Rouse, *Chair TAC*, called the meeting to order at 9:57. *Quorum was met.*
2. **Public Comment Period** – *No members of the public were present for comment.*
3. **ACTION: Approval of Minutes** – Eric Rouse, *Chair TAC*  
Minutes from the November 21<sup>st</sup> meeting are attached and presented for approval.  
*Motion to approve by Merrie Jo Alcock, seconded by AJ Connors, unanimously approved.*
4. **Other Business** – *No other business was discussed.*
5. **Adjournment**  
*Motion to adjourn by Merrie Jo Alcock, seconded by AJ Connors, unanimously approved.*

DRAFT FY 2026 (July 1, 2025-June 30, 2026)  
 PLANNING WORK PROGRAM  
 ANNUAL FUNDING SOURCES TABLE  
 DRAFT Eastern Carolina RPO

TASK CODE	WORK CATEGORY	RPO PROGRAM FUNDS							
		LOCAL	State	FEDERAL	TOTAL				
		10%	10%	80%	100%				
I. DATA COLLECTION AND ASSESSMENT									
I-1	DATA COLLECTION AND ASSESSMENT	\$ 671	\$ 671	\$ 5,366	\$ 6,707				
I-1.1	Highway								
I-1.2	Other Modes								
I-1.3	Socioeconomic								
I-1.4	Title VI								
II. TRANSPORTATION PLANNING									
II-1	COMPREHENSIVE TRANSPORTATION PLAN (CTP) DEVELOPMENT	\$ 1,941	\$ 1,941	\$ 15,529	\$ 19,411				
II-1.1	Develop CTP Vision								
II-1.2	Conduct CTP Needs Assessment								
II-1.3	Analyze Alternatives and Environmental Screening								
II-1.4	Develop Final Plan								
II-1.5	Adopt Plan								
II-2	PRIORITIZATION	\$ 1,941	\$ 1,941	\$ 15,529	\$ 19,411				
II-2.1	Project Prioritization								
II-3	PROGRAM AND PROJECT DEVELOPMENT					\$ 1,086	\$ 1,086	\$ 8,686	\$ 10,858
II-3.1	STIP Participation								
II-3.2	Merger / Project Development								
II-4	GENERAL TRANSPORTATION PLANNING	\$ 1,086	\$ 1,086	\$ 8,687	\$ 10,859				
II-4.1	Regional and Statewide Planning								
II-4.2	Special Studies, Projects and Other Trainings								
II-4.2.1	Special Study #1 - insert name of consultant-led study here					\$ -	\$ -	\$ -	\$ -
II-4.2.2	Special Study #2 - insert name of consultant-led study here	\$ -	\$ -	\$ -	\$ -				
III. ADMINISTRATION OF TRANSPORTATION PLANNING AND POLICIES									
III-1	ADMINISTRATIVE ACTIVITIES	\$ 1,341	\$ 1,341	\$ 10,729	\$ 13,411				
III-1.1	Administrative Documents								
III-1.2	TCC / TAC Work Facilitation; Ethics Compliance								
III-1.3	Program Administration								
IV. DIRECT COSTS									
IV-1	PROGRAMMATIC DIRECT CHARGES	\$ 1,473	\$ 1,473	\$ 11,783	\$ 14,729				
IV-1.1	Program-wide Direct Costs								
IV-2	ADVERTISING					\$ -	\$ -	\$ -	\$ -
IV-2.1	News Media Ads								
IV-3	LODGING, MEALS, INCIDENTALS	\$ 230	\$ 230	\$ 1,840	\$ 2,300				
IV-3.1	Hotel Costs								
IV-3.2	Meal Costs								
IV-3.3	Incidentals								
IV-4	POSTAGE	\$ -	\$ -	\$ -	\$ -				
IV-4.1	Mailings								
IV-5	REGISTRATION / TRAINING					\$ 200	\$ 200	\$ 1,600	\$ 2,000
IV-5.1	Conference Registration								
IV-5.2	Meeting / Workshop / Training Fees								
IV-6	TRAVEL	\$ 250	\$ 250	\$ 2,000	\$ 2,500				
IV-6.1	Mileage Reimbursement								
IV-6.2	Car Rental Costs								
IV-6.3	Other Travel Expenses								
V. INDIRECT COSTS									
V-1	INDIRECT COSTS	\$ 5,081	\$ 5,081	\$ 40,651	\$ 50,814				
V-1.1	Incurred Indirect Costs								
RPO OPERATIONAL EXPENSE TOTAL						\$ 15,300	\$ 15,300	\$ 122,400	\$ 153,000

Signatures for original PWP approval

Approved by the TAC on: \_\_\_\_\_ 20\_\_

\_\_\_\_\_  
Signature, TAC Chairman

\_\_\_\_\_  
Signature, RPO Secretary

**DRAFT FY 2026 (July 1, 2025-June 30, 2026)**  
**PLANNING WORK PROGRAM**  
**Narrative**  
**DRAFT Eastern Carolina RPO**

**I. DATA COLLECTION AND ASSESSMENT**

<b>I-1 DATA COLLECTION AND ASSESSMENT</b>	<b>\$ 6,707.00</b>
I-1.1 Highway Traffic Counts	
I-1.2 Other Modes Bicycle and Pedestrian Counts	
I-1.3 Socioeconomic Census review	
I-1.4 Title VI	

**II. TRANSPORTATION PLANNING**

<b>II-1 COMPREHENSIVE TRANSPORTATION PLAN (CTP) DEVELOPMENT</b>	<b>\$ 19,411.00</b>
II-1.1 Develop CTP Vision	
II-1.2 Conduct CTP Needs Assessment	
II-1.3 Analyze Alternatives and Environmental Screening	
II-1.4 Develop Final Plan Greene CTP Meetings	
II-1.5 Adopt Plan Greene CTP Adoption meetings	
<b>II-2 PRIORITIZATION</b>	<b>\$ 19,411.00</b>
II-2.1 Project Prioritization Spot 8.0 (project development, LIP Methodology development)	
<b>II-3 PROGRAM AND PROJECT DEVELOPMENT</b>	<b>\$ 10,858.00</b>
II-3.1 STIP Participation Review and distribution of STIP, Item N, education to members	
II-3.2 Merger / Project Development Participation in merger meetings for various projects	
<b>II-4 GENERAL TRANSPORTATION PLANNING</b>	<b>\$ 10,859.00</b>
II-4.1 Regional and Statewide Planning Participation in NCARPO and its subcommittees	
II-4.2 Special Studies, Projects and Other Trainings	
II-4.2.1 Special Study #1 - insert name of consultant-led study here A consultant will be used to.....	\$ -
II-4.2.2 Special Study #2 - insert name of consultant-led study here A consultant will be used to....	\$ -

**III. ADMINISTRATION OF TRANSPORTATION PLANNING AND POLICIES**

<b>III-1 ADMINISTRATIVE ACTIVITIES</b>	<b>\$ 13,411.00</b>
III-1.1 Administrative Documents PWP development, quarterly reports	
III-1.2 TCC / TAC Work Facilitation; Ethics Compliance Agendas, minutes, roster upkeep, ethics compliance tracking	
III-1.3 Program Administration	

**DRAFT FY 2026 (July 1, 2025-June 30, 2026)**  
**PLANNING WORK PROGRAM**  
**Narrative**  
**DRAFT Eastern Carolina RPO**

**IV. DIRECT COSTS**

<b>IV-1 PROGRAMMATIC DIRECT CHARGES</b>		<b>\$</b>	<b>14,729.00</b>
IV-1.1	Program-wide Direct Costs Rent, internet, phone, office supplies, IT		
<b>IV-2 ADVERTISING</b>		<b>\$</b>	<b>-</b>
IV-2.1	News Media Ads		
<b>IV-3 LODGING, MEALS, INCIDENTALS</b>		<b>\$</b>	<b>2,300.00</b>
IV-3.1	Hotel Costs Rooms for NCARPO meetings		
IV-3.2	Meal Costs Meals for extended stays		
IV-3.3	Incidentals		
<b>IV-4 POSTAGE</b>		<b>\$</b>	<b>-</b>
IV-4.1	Mailings		
<b>IV-5 REGISTRATION / TRAINING</b>		<b>\$</b>	<b>2,000.00</b>
IV-5.1	Conference Registration MPO Conference, NCDOT Summit		
IV-5.2	Meeting / Workshop / Training Fees		
<b>IV-6 TRAVEL</b>		<b>\$</b>	<b>2,500.00</b>
IV-6.1	Mileage Reimbursement Mileage for various meetings throughout the year		
IV-6.2	Car Rental Costs		
IV-6.3	Other Travel Expenses		
<b>V. INDIRECT COSTS</b>			
<b>V-1 INDIRECT COSTS APPROVED BY COGNIZANT AGENCY</b>		<b>\$</b>	<b>50,814.00</b>
V-1.1	Incurred Indirect Costs See ECC Indirect Cost Plan		
<b>RPO OPERATIONAL EXPENSE TOTAL</b>		<b>\$</b>	<b>153,000.00</b>