EasternCarolinaCouncil

Minutes
Executive Committee Board Meeting
6:30 p.m. - Thursday, September 10, 2026
Third Floor Conference Room
233 Middle Street, New Bern, NC

Executive Committee in Attendance:

Mark Brewington, County Manager Caucus Rep. (Pamlico County)
Cindy Edwards, Treasurer (City of Jacksonville)
Frank Emory, 1st Vice President (Jones County Commissioner)
Ed Riggs Jr., President (Pamlico County Commissioner)
Maria Robles, Caucus Rep., Jones County (Town of Pollocksville)
Bill Taylor, Caucus Rep., Carteret County (Town of Morehead City)
Shane Turney, Caucus Rep., Craven County (Town of Trent Woods)
Lorrine Washington, 2nd Vice President (Caucus Rep., Greene County)

General Membership Board in Attendance:

Paul Jordan II, Town of Oriental
Linda Marshall, Town of Alliance

ECC Staff in Attendance:

David Rosado, Interim Executive Director
Carol Bell, Finance Director
Kim Baker, Deputy Finance Director
January Brown, Interim AAA Director
Susan Wolf, Administrative Assistant

Guests in Attendance:
Knox Proctor, ex-officio, *via Zoom*
Greg Adams, Thompson, Price, Scott, Adams & Co., P.A., *via Zoom*

1. **Welcome, Invocation, and Call to Order** – Ed Riggs Jr., President, called the meeting to order at 6:32 p.m. President Riggs welcomed everyone and 2nd Vice President Lorrine Washington gave the invocation.

2. **Adoption of Agenda –** President Riggs stated that an additional Agenda Item needs to be added to this evening's Agenda. He stated it will be identified as Agenda Item #13A Attorney Report by Knox Proctor. He then asked for questions or comments on this evening's agenda; none were offered. President Riggs requested a motion to adopt the agenda as corrected.

   A motion to adopt the agenda as corrected was made by 1st Vice President Frank Emory and seconded by 2nd Vice President Lorrine Washington; the motion passed unanimously.

3. **Consent Agenda –** *Ed Riggs Jr., President*
   a. **Minutes –** Executive Committee Board Meeting – May 14, 2026
   b. **Area Agency on Aging Update**
   c. **Economic Development – CEDS Update**
   d. **Local Government Services Update**

   President Riggs asked if there were any questions about the consent agenda or any items for discussion; none were offered.

   A motion to approve the Consent Agenda was made by 2nd Vice President Lorrine Washington and seconded by 1st Vice President Frank Emory; the motion was approved unanimously.

4. **Budget & Audit Committee Report –** *Cindy Edwards, Treasurer*
   a. **Check Register**
   b. **Financial Statements**
   c. **Committee Information & Recommendations**

   Treasurer Cindy Edwards presented the Budget & Audit Committee Report to the Board reviewing the Check Register for the month of June 2026 and Financial Statement through May 31, 2026. She requested questions or comments concerning either report; none were offered. Treasurer Edwards stated that Greg Adams of Thompson, Price, Scott, Adams & Co., P.A. presented the 2025 Audit Presentation to the Budget & Audit Committee and next will present the 2025 Audit Results to the Executive Committee Board.

5. **2025 Audit Presentation –** *Greg Adams; Thompson, Price, Scott, Adams, & Co., P.A.*

   Greg Adams of Thompson, Price, Scott, Adams & Co., P.A. presented a Power Point Presentation with the results of the 2025 Audit to the Executive Committee Board. He reviewed the findings and discussed the steps taken to resolve re-occurring issues (past due date for filing) and stated ECC is on path to have next FY 2025-2026 audit findings by end of calendar year, therefore; returning ECC back to the required timely audit processes moving forward. ECC has 60 days to reply to the findings.

6. **ECC 2025 Audit Response** – *David Rosado, Interim Executive Director*

Interim Executive Director David Rosado provided the Response to Audit Findings – Fiscal Year Ended June 30, 2025 to the Executive Committee for review. IED Rosado addressed the findings, the corrections taken, and steps to strengthen its financial management, reconciliation procedure, internal controls, documentation, and management oversight. Interim Executive Director requested questions, comments, or concerns stating that the ECC 2025 Audit response letter will be filed with NC Local Government Commission & NC Department of State Treasurer within the 60-day response period. IED Rosado requested a motion to approve the ECC 2025 Audit Response Letter.

A motion to approve the ECC 2025 Audit Response Letter was made by 1st Vice President Frank Emory, and seconded by Craven County Caucus Representative Shane Turney;
the motion was approved unanimously.

7. **Budget Amendment #1** – *Carol Bell, Finance Director*

Finance Director Carol Bell stated a Budget Amendment (Budget Amendment #1) was needed for programs and services in the amount of $193,431. She reviewed the programs and amounts for each effected item. Finance Director Bell asked for any questions, comments, or concerns; none were offered. She then requested a motion to approve Budget Amendment #1.

A motion to approve Budget Amendment #1 was made by Carteret County Caucus Representative Bill Taylor, and seconded by 2nd Vice President Lorrine Washington;
the motion was approved unanimously.

8. **FY25/26 Audit Contract for approval** – *Carol Bell, Finance Director*

Finance Director Carol Bell presented the FY 2025/2026 Audit Contract to the Executive Committee Board to contract Thompson, Price, Scott, Adams & Co., P.A.; with the goal of findings/results to be reported by end of this calendar year (December 31st, 2026). She requested questions, comments, or concerns; none were offered.
Finance Director Bell asked for a motion to approve the FY 2025/2026 Audit Contract.

A motion to approve FY 2025/2026 Audit Contract was made by Treasurer Cindy Edwards and seconded by 1st Vice President Frank Emory; *the motion was approved unanimously.*

9. **Fixed Assets Disposed List** – *Carol Bell, Finance Director*

Finance Director Carol Bell next presented to the Executive Committee Board the Fixed Assets Disposed List, a list of fixed assets obtained through the set-up of the Craven Street office location. The additional assets were distributed to member counties, Jones and Pamlico. Also transferred to Wayne County was the computer system for the Eastern Carolina RPO since ECC is no longer

hosting ECRPO. She asked for questions, comments, or concerns; none were offered. Finance Director Bell requested a motion to approve the Fixed Assets Disposal List.

A motion to approve the Fixed Assets Disposed List was made by 2nd Vice President Lorrine Washington and *seconded by* President Ed Riggs Jr.; *the motion was approved unanimously.*

10. **Regional Aging Advisory Committee** – *January Brown, Interim AAA Director*

Interim AAA Director January Brown provided a Point Presentation for the Regional Aging Advisory Committee and discussed the importance of the Committee and the valuable role they provide for services for older adults or special needs individuals. Click here to view the RAAC presentation. For additional information, contact January Brown at jbrown@eccog.org or 252-638-3185/3011.

11. **Executive Committee Update** – *Ed Riggs Jr., President, & David Rosado, IED*

President Riggs provided an Executive Committee Update stating that the officers met on August 12th, 2026 to review the future of ECC and the direction that the Board wants to proceed. The Board addressed various issues and committed to continuing to strengthen all areas of ECC; therefore, allowing ECC to re-build partnership relationships on all levels, continue providing valuable services, and re-establish trust to the membership and communities.

12. **ECC Strategic Plan and Committee** – *Ed Riggs Jr., President & David Rosado IED*

Interim Executive Director Rosado discussed the development of a committee to reflect on a Strategic Plan for ECC moving forward. Focusing on all areas of ECC (Economic Development, Aging, and Local Government Services) this Committee can also work with Local Levels of Government, County Commissioners, and other partners to assess the needs of the communities ECC serves and strengthen the quality of life for Eastern North Carolina.

President Riggs will be reaching out to current and past ECC members to serve on the Strategic Plan Committee with the intent to have members established prior to the ECC General Members Board meeting in October 2026.

13. **ECC's Executive Director's Report** – *David Rosado, Interim Executive Director*

Interim Executive Director David Rosado's Report: **(click here)**

13A. **Attorney Report (added to Agenda)** – *Attorney Knox Proctor*

Attorney Knox Proctor provided an update on the on-going claims by a former employee stating the Judge dismissed all but one wage claim, however; the individual does have the right to appeal.

14. **Member Comments:** None were offered.

15. **Adjournment** –There being no further business, on motion of Cindy Edwards, Treasurer, seconded by Carteret County Caucus Representative Bill Taylor, the Board unanimously voted to adjourn at about 8:13 p.m.

Respectfully Submitted,

Ed Riggs Jr., President

David Rosado, Interim Executive Director